

Dual Enrollment

High school students in the state of Michigan have the opportunity to dual enroll in college courses in Michigan post-secondary institutions when certain criteria are met. Dual enrollment provides an increased variety of options to students. Avondale School District will financially support dual enrollment for any student in grades 9-12 who has achieved an adequate score on a standardized test in the subject area in which they want to take a course that is not offered at AHS.

Based on a formula determined by the state, the district determines the amount of financial assistance. This fixed amount may only be used towards tuition. Due to limits in state funding and rising tuition costs, this fixed amount may not fully cover the total cost of tuition. Students are responsible for any tuition fees over the fixed amount, all activity fees, parking fees, books, supplies and transportation.

NOTE: Students may enroll in a college or university as a guest student according to the policies of that school. However, college credits earned as a guest student may not be used for high school credit, and Avondale Schools will not pay for any portion of the tuition for guest students.

CONDITIONS OF DUAL ENROLLMENT

1. College courses should be related to a student's career pathway and/or a degree the student wishes to obtain.
2. Student must have taken and received adequate scores on the ACT or SAT test in the subject area in which they wish to dual enroll, according to the Michigan Department of Education.
3. There are courses within subjects for which there are no qualifying scores, such as: philosophy, psychology, sociology, anthropology, computer science, and/or foreign language courses not offered by the high school. Students must then place into Composition I (ENG-1510) based on ACT score, SAT score, or college placement test score.
4. Scores for the EXPLORE or PSAT may be used to predict eligibility prior to taking the ACT or SAT.
5. AP classes take precedence over a college/university course.
6. All Postsecondary grades will be reported on the high school transcript. If a student chooses to use the postsecondary class as high school credits and meeting high school requirements they will be given credit and calculated into their GPA. If a student chooses to receive only college credit, the grade will still be reported on the high school transcript but no credit will be given thus not effecting the GPA. Students who choose college credit only may not have the postsecondary class count towards meeting any MMC graduation requirements.

If a student fails to complete a district/school paid postsecondary course they will be responsible for the fees/tuition not refunded by the postsecondary institution. Per MCL 388.514(9) and MCL 388.1904(9) the eligible pupil shall repay to the school district any funds that were expended by the school district for the course that are not refunded to the school district by the eligible postsecondary institution. If the eligible pupil does not repay this money, the school district may impose sanctions against the eligible as determined by school policy.

ENROLLMENT PROCESS

- The student will make an appointment to meet with their high school counselor to obtain information about dual enrollment applications.
- The student presents the completed Avondale High School Dual Enrollment Application and designated college application to the counselor **by June 1 (fall semester) or December 1 (winter semester)** for review and approval.
- The counselor will complete the academic portion of the application and communicate with the building principal for final approval.
- The counselor will communicate approval to the student and provide a voucher letter and a calculation sheet to the student. It is the student's responsibility to complete all steps required by the college or university by the specified deadline.
- The counselor sends a copy of the letter, calculation sheet and the approved dual enrollment application to the Avondale School District business office.
- The college will invoice the Avondale School District for the approved amount. The balance (if any) will be charged directly to the student.
- The student **submits a grade** to verify **course completion** and that grade will be placed on the high school transcript and calculated into the student's GPA.

Dual Enrollment

Student eligibility to participate in dual enrollment is determined by qualifying scores in that subject area as **well as the student meeting the prerequisite for the college course**. For example, a student would need to finish AP Calculus in order to dual enroll in math. A student who has taken the MME, ACT or SAT and meets the qualifying score in appropriate subject area on one of those exams is eligible for dual enrollment.

ACT	Mathematics	Mathematics	22
	Reading	Reading	21
	Science	Science	24
	English	English	18
COMPASS	Mathematics	Mathematics	52
	Reading	Reading	88
	English	English	77
SAT	Critical Reading	Reading	500
	Writing	Writing	500
	Mathematics	Mathematics	500

The MME, ACT, SAT scores are designed to be indicative of whether or not a student **is ready** to take post-secondary courses and succeed without remediation.

If a student has not taken the ACT, SAT or MME, these are the steps to determine eligibility. The EXPLORE, PLAN or PSAT scores are looked at (according to the chart below) to indicate whether or not a student **is on track** to be ready to take post-secondary courses and succeed without remediation. If a student meets qualifying scores on one of these tests, the student would need to take the ACT, MME or SAT to prove eligibility according to the chart above.

EXPLORE	Mathematics	Mathematics	17
	Reading	Reading	15
	Science	Science	20
	English	English	13
PSAT	Critical Reading	Reading	42
	Writing Skills	Writing	41
	Mathematics	Mathematics	44

AVONDALE HIGH SCHOOL
DUAL ENROLLMENT APPLICATION

Student Name: (First) _____ (Last) _____

Parent/Guardian Name(s): _____

Address: _____ City: _____ State: _____ Zip: _____

Home Phone # _____ Cell Phone # _____

Student's Email Address: _____ Year of Graduation: _____

QUALIFYING SCORES/ELIGIBILITY (To be completed by HS Counselor)

SAT Score	Math _____	Reading/Writing _____		Eligibility: _____ Exhausted Curriculum
PSAT Score	Math _____	Reading _____	Writing _____	_____ Course Not Offered
ACT Score	Math _____	Reading _____	English _____	_____ Conflict in Schedule
Compass Score	Math _____	Reading _____	Writing _____	HS Credits: _____
M-Step Score	Math _____	ELA _____	Science _____	GPA: _____
			Social Studies _____	

Name of postsecondary institution: _____ Semester: Fall or Winter

Course Number	Course Name	Credit Hours	College/HS or Both credit
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Course Number	Course Name	Credit Hours	College/HS or Both credit
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Course Number	Course Name	Credit Hours	College/HS or Both credit
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I will be using this class as: _____ College credit _____ H.S. Credit _____ Both HS Credit and College Credit

(If more than one class is being taken please note above) THIS OPTION MUST BE CHOSEN BEFORE A STUDENT REGISTERS FOR THE CLASS AND CANNOT BE CHANGED.

Students can earn both high school and college credit. If choosing college credit, the course will NOT be placed on the high school transcript and cannot be used to meet high school or MMC graduation requirements. If choosing HS credit or both HS and College credit, the class/grade will appear on the transcript and will factor into the high school GPA. If a student withdraws from a class and receives a "W", an "E" will be placed on the high school transcript. It will factor into the GPA if high school credit is chosen.

I understand the following:

- ▶ This form must be filled out for each term taken at the postsecondary institution (Fall/June 1 and Winter/December 1).
- ▶ Avondale School District will pay the university/college directly based on a formula determined by the Michigan Department of Education. ***Amount tentative and subject to state funding.**
- ▶ If the student drops the class/classes before the refund deadline date, the student and/or parent/guardian will be responsible for repaying any fee that would be charged to the district by the postsecondary institution.
- ▶ If the student fails the class/classes, he/she and/or parent/guardian will be responsible for repaying any fee charged to the district by the postsecondary institution.

Your signature below indicates consent and agreement with the above information.

_____ Student

_____ Parent/Guardian

Signatures indicate verification that the student is eligible for tuition/fee support for courses listed above.

Counselor Date

High School Principal Date

Assistant Superintendent for Curriculum Date