



Avondale High School 2019-2020

Student Identification

Name: _____

Address: _____

City: _____ Zip Code: _____

Phone #: _____

Student I.D. #: _____

Emergency Contact

Name: _____

Relationship: _____

Telephone (home): _____

Telephone (work): _____

Physician: _____

Telephone: _____

The information in this book was the best available at press time. Watch for additional information and changes.

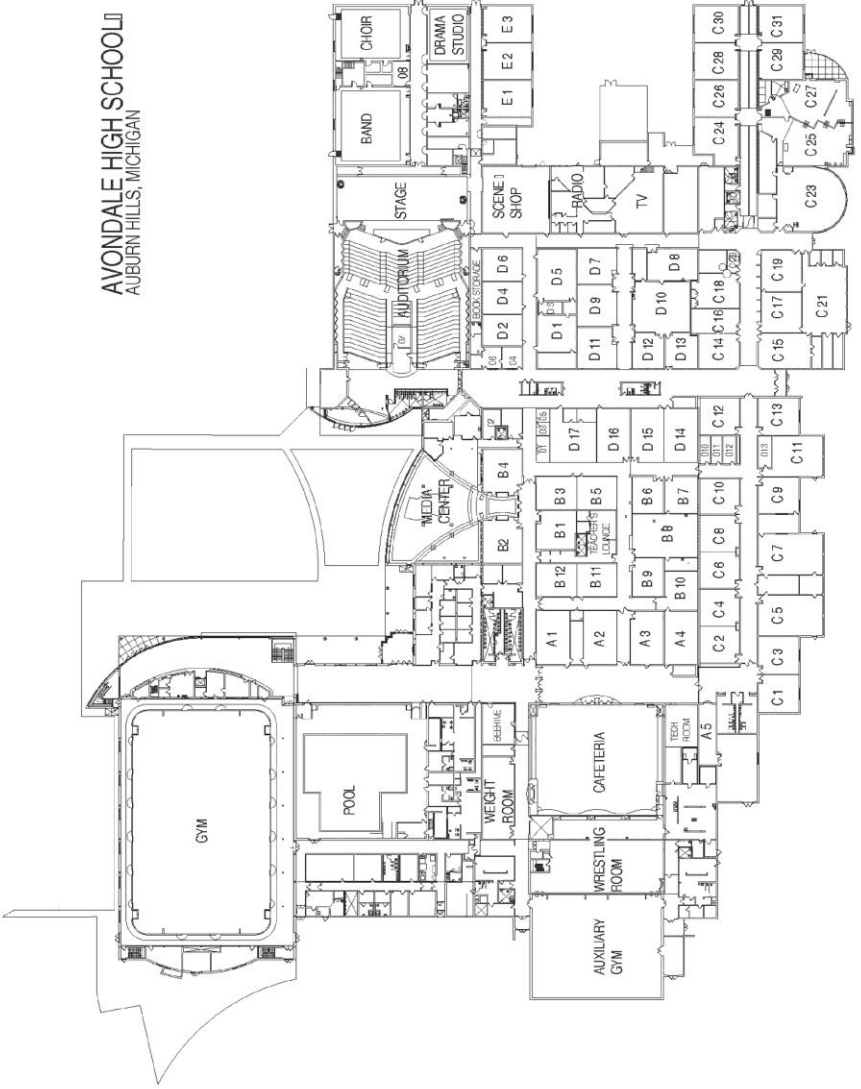


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AVONDALE HIGH SCHOOL
AUBURN HILLS, MICHIGAN



1ST SEMESTER CLASS SCHEDULE

Hour	Class	Teacher	Room
1st Hour 7:22 - 8:12			
2nd Hour 8:17 - 9:07			
3rd Hour 9:12 - 10:02			
4th Hour 10:07 - 11:00			
A lunch 11:05 - 11:33 B lunch 11:33 - 12:03 C lunch 12:01 - 12:34			
5th Hour 11:05 - 12:34			
6th Hour 12:39 - 1:28			
7th Hour 1:33 - 2:22			

2ND SEMESTER CLASS SCHEDULE

Hour	Class	Teacher	Room
1st Hour 7:22 - 8:12			
2nd Hour 8:17 - 9:07			
3rd Hour 9:12 - 10:02			
4th Hour 10:07 - 11:00			
A lunch 11:05 - 11:33 B lunch 11:33 - 12:03 C lunch 12:01 - 12:34			
5th Hour 11:05 - 12:34			
6th Hour 12:39 - 1:28			
7th Hour 1:33 - 2:22			

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AVONDALE HIGH SCHOOL

AVONDALE SCHOOL DISTRICT PHILOSOPHY OF EDUCATION

The Avondale School District, in partnership with the community, delivers a superior school experience that prepares all students to become lifelong learners and contributing citizens.

AVONDALE HIGH SCHOOL MISSION STATEMENT

The mission of Avondale High School is to prepare students to be responsible world citizens by encouraging student achievement and creativity, promoting equity, and providing a vision of the future.

Administration

Sharon Hyde, Principal
Jamie Brooks, Asst. Principal
Doug Wilson, Asst. Principal
Keith Gust, Athletic Director

Address

Avondale High School
2800 Waukegan
Auburn Hills, Michigan 48326

Phone Numbers

Main Office 537-6100
Attendance Office 537-6110
Counseling Office 537-6104
AHS Fax 537-6105
Athletic Office 537-6295
Drama Office 537-6210
District Offices 537-6000

School Song

Hail to old Avondale,
Cheer them along the way!
Onward to victory,
May we win our game today!
We'll give a cheer
For the Varsity!
Long may they reign supreme!
Shout till the echoes ring,
For the glory of our team!
Rah! Rah! Rah! Rah! Rah!
For the glory of our team!!

School Colors - Purple and Gold

School Mascot- The Yellow Jackets



AVONDALE HIGH SCHOOL STUDENT HANDBOOK

ACADEMIC STANDARDS AND REQUIREMENTS

ACCREDITATION

Avondale High School is accredited by AdvancED.

The Avondale School District has many educational programs available to area residents, designed to promote academic, career and personal growth.

The high school day program is specially designed for district residents up to age 19. Students who will be 19 or older on their projected date of graduation will be referred to the Avondale Academy to enroll in a suitable adult high school program. The superintendent or the high school principal may make exceptions to this rule when there are extenuating circumstances.

CREDITS

Students receive .5 credits per class per semester upon successful completion of course work and .125 credits for Academic Center.

GRADUATION REQUIREMENTS

1. 8 semesters of attendance. A semester of attendance is defined as a semester in which a student has six or more classes
2. Earn a minimum of 23 credits in grades 9-12.
3. Receive 19.5 credits in the following areas:
 - 4 credits in English, including English 9, English 10, English 11, English 12
 - 4 credits in Math, including Algebra I, Geometry, Algebra II and elective
 - 3 credits in Science including Biology and Chemistry or Physics
 - 3 credits in Social Studies, including: U.S. History, Civics, Economics, and World History
 - 2 credits in World Language (or 1 credit World Language and 1 additional credit in VPAA or CTE program completion.)
 - 1 credit in Fine Arts
 - .5 credit in Physical Education
 - .5 credit in Health
 - .5 credit in Business Administration or 1 credit in Computer Programming 1
 - 1 credit in Selected Online Classes (2 – 21f classes)
 - 1 credit in Freshmen Transition Class (only applies to Class of 2023)
4. Complete all portions of the Michigan Student Test of Educational Progress
Please refer to the Curriculum Guide for complete information.

OTHER CONDITIONS

1. Credits earned in elective subjects will be part of an approved sequence of study.
2. A student desiring **independent study** must submit a written application. These applications may be obtained from the guidance office. All applications are reviewed and approved by an Independent Study Review Board in the semester prior to the proposed Independent Study. This board shall consist of a counselor, an administrator, and two teachers.
3. The high school principal will follow the established policies of the State of Michigan for individual students who seek modifications of these requirements.
4. A senior must have successfully completed all the requirements for graduation to take part in commencement.
5. Grade Levels: (Credits Earned)

Ninth Grade	0-4.875 Credits
Tenth Grade	5-10.875 Credits
Eleventh Grade	11-16.875 Credits
Twelfth Grade	17+ Credits

ACADEMIC INTEGRITY POLICY

Honor Code and Pledge

We, the stakeholders of this class, are dedicated to promoting a learning environment based on the foundation of personal integrity. We are also committed to assuring that our students do not demean their character, damage their credibility or jeopardize their futures by engaging in any form of academic dishonesty. Therefore, we present the following Code, which will govern the academic conduct of students and teachers.

I. Forms of Academic Dishonesty

The following acts are strictly forbidden and will result in disciplinary action:

A. Cheating on Exams. Using or attempting to use unauthorized assistance, material or study aids during an examination, including but not limited to:

1. Copying from others.
2. Having or using notes, formulas or other information in an electronic device without explicit teacher review and permission.
3. Using a communication device such as a cell phone, pager, PDA or electronic translator to send or obtain unauthorized information.
4. Asking another person for improper assistance, including offering money or other benefits.
5. Asking for or accepting money or any other benefit in return for giving another student improper assistance.
6. Providing or receiving information about all or part of an exam, including answers (such as telling someone in a subsequent period what was on your exam, or being told this information).
7. Having or using a "cheat sheet" (i.e., a piece of paper with answers, formulas, information or notes) that is not specifically authorized by the teacher.
8. Altering a graded exam and resubmitting it for a better grade.
9. Gaining or providing unauthorized access to examination materials.

Note: *Simply possessing any prohibited or unauthorized information or device during an exam, whether or not it is actually used, is an act of academic dishonesty and will be dealt with as such.*

B. Plagiarism in Papers and Assignments. Using the ideas, data or language of another without specific or proper acknowledgment, including but not limited to:

1. Giving or getting improper assistance on an assignment meant to be individual work.
2. Including in any assignment turned in for credit any materials not based on your own research and writing. This includes:
 - a. Using the services of another student.
 - b. Copying part or all of another person's paper and submitting it as your own.
3. Making up data for an experiment ("fudging data").

C. Other Forms of Academic Dishonesty

1. Misrepresenting your academic accomplishments, such as by tampering with computer **records**.
2. Deceiving a teacher or making up a false reason or excuse to get special consideration on an exam or an extension for an assignment.
3. Failing to promptly stop work on an exam when the time allocated has elapsed.
4. Forging a signature.
5. Facilitating academic dishonesty (i.e., knowingly helping another violate any provision of the Code).

Note: Attempted academic dishonesty, even if unsuccessful, will be treated as academic dishonesty.

II. Honor Pledge (to be written and signed at the beginning of the year):

I pledge on my honor that I will not give or receive any unauthorized assistance on any assignment or examination.

When you sign for your student agenda at registration, you are agreeing to and abiding by the **Honor Pledge** for Avondale High School Academic Integrity Policy.

III. Affirmation of the Honor Pledge:

Teachers may require students to write the honor pledge on every assignment, test, and exam; it is also understood that a student's signature on an assignment implies adherence to the academic integrity policy.

ATTENDANCE PROCEDURES

NOTIFICATION OF ABSENCES/TARDIES

The attendance office must be notified when a student will be absent or will be late arrival or need an early dismissal due to illness or an appointment. All absences are to be reported to the attendance office (537-6110). The parent/ guardian should telephone the school between 7:30 a.m. and 9:30 a.m. each day of the student's absence. It is the responsibility of the parent/guardian to contact the school.

Parents must contact the attendance office within 24 hours of a student's absence. If the parent/guardian does not contact the attendance office, the student's absence will be considered as an unexcused absence resulting in a loss of credit for missed work.

SCHOOL CAMPUS

Leaving school property without permission is not allowed. Students leaving school property without proper authorization are subject to suspension. No student should be on campus before or after school unless supervised by a teacher or participating in a school sponsored activity. Visitors are not allowed on campus without prior approval from an administrator.

LUNCH TIME

Avondale High School operates a **closed campus** during the school day. Students **must remain** in the building during the lunch period. A nutritious, reasonably priced lunch is available in the school cafeteria. A monthly menu is posted at school and on the district web site. Students may purchase a complete lunch or bring lunch and purchase milk. Families who cannot afford to buy lunches may be eligible for the federal free or reduced-price meal program. Applications for the program are available by request in the school office. Applications take approximately two weeks to process.

Every student regardless of age, including 18 year old students, must have parent permission to leave school property.

STUDENT RESPONSIBILITY

It is the responsibility of the student to know the number of absences accumulated in his/her attendance record.

GUIDELINES FOR EXCESSIVE EXCUSED & UNEXCUSED ABSENCES

Avondale High School has established guidelines to address the consequences for excessive excused and unexcused absences. These guidelines will take effect when a student accumulates 6 absences in one or more class.* Administrative action may include but is not limited to the following:

- Parent contact by mail or phone
- Parent /administrator conference
- Loss of parking permit
- Youth Assistance referral
- Oakland County Truancy Program referral.

When a student accumulates **6** absences in one or more classes, parents will receive a letter and copy of the Guidelines for Excessive Excused and Unexcused Absences. Also, parents may be contacted to address the issue of continued absences and develop a plan for improvement.

When student accumulates **10 absences** in one or more classes the student will be required to make up time lost in detention (90-minutes) and will be informed about the possible loss of their parking permit if applicable. For every 5 excused/ unexcused absences past 10 total absences, the student will be issued another 90-minute detention. A Youth Assistance referral may be submitted as well as an Oakland County Truancy Program referral. A meeting will be held with an administrator, the parent, and the student to review the issue and explain the two referral processes.

*If the student has a history of truancy problems, initial intervention may begin sooner.

TARDY POLICY FOR AVONDALE HIGH SCHOOL

A student will be considered tardy if he/she is not physically present in the room at the end of the tone signaling the beginning of class. **A student who arrives ten or more minutes after the start of class will receive an unexcused absence for that class unless the parent reports the tardiness.** Under the law, chronic tardiness is considered truancy. For this reason and the fact that tardiness disrupts the class, tardiness will be considered a Code of Conduct violation.

On the third excused or unexcused tardy and for every excused/ unexcused tardy thereafter, a student will receive a 30-minute detention. First hour excused tardies will follow the guidelines for excessive excused/ unexcused absences.

AFTER SCHOOL DETENTION POLICY

1. Will be held on Wednesday of each **full** day of school.
2. Detention will be held in the Academic Center, D8.
3. All students must sign in and start serving their detention in the Academic Center by 2:35 PM.
4. Detention time will end at 3:05 PM if serving one detention, 3:35 PM if serving 2, etc.
5. Students will be allowed to leave after they have completed their scheduled time.
6. Students must arrange for their own transportation home.
7. Students **MUST** bring school work for this time (computers will not be available).
8. Failure to serve the detention at the scheduled time will result in additional consequences
9. NO detentions will be served during a student's lunch time without an administrator present.

EXPECTATIONS FOR STUDENTS SERVING DETENTIONS

- Students will not listen to MP3, IPODs or other electronic devices.
- Students will not use cell phones (including text messages) to make or receive calls during their assigned detention.
- Students will not eat or drink.
- Students will not use electrical devices to play games.
- Students will not participate in conversation with other students.
- Students will quietly serve their detention by working independently on homework that they must bring with them.
- A student will not be allowed to sleep or put his/her head down.
- Any passes used during the detention, such as going to the restroom, going to a locker, etc., will add that amount of time to detention on that day.
- Students will leave the detention site after serving detention

PROCEDURE TO ENFORCE THE TARDY ABSENT POLICY

1. Teacher will record tardies and absences accurately each and every hour.
2. Teachers will contact parents/guardians on the second tardy either by phone or email (document).
3. On the third tardy and every tardy thereafter, a detention will be assigned (30 minutes). The phone system will place a call to the home. The teacher will inform the student that they are tardy for each incident.
4. Teacher will report the third and any subsequent tardies to the Attendance Office using the tardy reports on the staff drive. A copy of the information will be forward to the Assistant Principal.
5. Administration will intervene on students who have earned 15 or more tardies per semester.

TRUANCY (SKIPPING CLASSES)

A student is truant when he/she is absent from a class or classes without sufficient explanation. The penalties for truancy will be a zero for all work missed or due and administrative intervention, which may include an In-School Suspension or Out of School Suspension.

COMMUNICABLE DISEASE POLICY

The Avondale School District is committed to providing quality educational opportunities to all students in an environment that is safe and conducive to learning. The identification, management and reporting of disease in the public school setting is essential to maintaining a safe environment. In responding to instances of communicable disease, the Avondale Board of Education follows the recommendations, rules and regulations of the Michigan Department of Public Health and the Oakland County Health Department.

If your child is suffering from measles, mumps, chicken pox, head lice, strep throat, conjunctivitis, impetigo, ringworm or any contagious disease or condition, please call the school office and notify us of the nature of his/her illness. If you are unsure of whether you should send your child to school, contact the Oakland County Health Department or the school. We are required to make weekly reports to the Oakland County Health Department regarding instances of communicable diseases.

PEDICULOSIS (HEAD LICE) POLICY

If a child is suspected of having head lice, the parent must remove the child from school immediately and take him/her to the Health Department or family physician for verification and prescribed treatment. When a parent discovers that their child has head lice, it must be reported to the school as soon as possible.

After a child has been treated with the first application, he/she must be brought to the office to be checked, with the parent in attendance. If any nits (eggs) are found, the parent will need to take the child home and he/she will not be readmitted to school until all the nits have been removed. This procedure will be repeated when the second application is complete.

MEASUREMENT OF ACADEMIC GROWTH

ACADEMIC HONORS

Honor Roll is for students who have earned a 3.0 G.P.A. for the first marking period or semester with no grade less than a C-.

Principal's Honor Roll is for students who have earned a 3.75 G.P.A. for the first marking period or semester with no grade less than a B-.

Honor awards are given at the end of the senior year to students who have earned a 3.25 or distinctions of Cum Laude, Magna Cum Laude, and Summa Cum Laude (determined by grade point average). These seniors must have attended Avondale High School for at least one year.

Valedictorians are awarded to the seniors with the highest grade point average for grades 9-12, with at least two years in attendance at Avondale High School. The award is based on seven semester grades.

Salutatorians are the seniors with the second highest grade point average. Salutatorians must have attended Avondale High School for a minimum of two years. This award is also based on seven semesters.

Note: For incoming class of 2023, please reference the school's website for modifications to the Valedictorian and Salutatorian grade point average determination.

FAILURE TO RECEIVE CREDIT

A student will not receive credit under the following circumstances:

1. If a student does not do class work or homework and/or test scores are low.
2. If a student loses excessive percentage points due to truancies or disruptive behavior that causes a grade to drop below a D-.
3. If a student fails to take a required final exam.

FINAL EXAMS

Final exams are required for each course credit. A student who misses the final exam without administrative approval will receive no credit for the class.

GRADE POINT AVERAGE

Grade points are given according to the letter grades earned. These grade point averages are used in the college admissions process and are used as a basis for class rank and other awards.

Avondale is on the semester system, and credit is awarded at the end of each semester. The final semester grade reflects the level of achievement for the entire semester, including semester examination grades. Grading is uniform on a percentage basis. Teachers then translate the percentage to the corresponding letter grade.

The grade may range from an A to an E. A student receiving a "D-" or above will receive credit for the semester. No credit will be given for any course in which a grade of E is received, or which is dropped before the end of a semester.

Grade point average is calculated each semester. This is done by dividing the total number of grade points earned by the total number of subjects taken, including those courses a student has failed.

GRADING SCALE

GRADING SCALE

A	(95-100)	C	(74-76)
A-	(90-94)	C-	(70-73)
B+	(87-89)	D+	(67-69)
B	(84-86)	D	(64-66)
B-	(80-83)	D-	(60-63)
C+	(77-79)	E	(59 and below)

HOMEWORK

Homework is an integral part of our educational system and is the responsibility of all persons involved in the educational process. It should be an extension of classroom activity; therefore, assignments should be designed to review, reinforce, and enrich the regular classroom work.

INCOMPLETE

When an illness or other valid reason(s) interferes with a student's ability to meet class deadlines, an incomplete can be given rather than a grade. In such cases, students will have five weeks to complete the

work and receive a grade. It is the student's responsibility to complete the work within the time period. Not complying with this condition will result in a failing grade.

MAKEUP WORK

It is each student's responsibility to make-up work after any absence. Upon returning from a brief absence, the student should report to each teacher for all work assigned during that period. At that time, the teachers will inform the student when the missed assignments are due. Failure to turn in these assignments at the appointed time may result in a reduction in the grade, or the student may receive a zero on the assignments. If the length of the absence is known in advance, the student should obtain as much work as possible prior to the absence.

If the student is absent because of an extended illness (more than three days), a parent or guardian should contact the teachers and counselor; they will assist you in obtaining the student's assignments.

If a student is found to be truant, he/she cannot receive make-up work (see truancy, page 9) and will receive a zero for all work missed or due.

PARENTAL INVOLVEMENT IN EDUCATION

Parents can be involved in school activities by:

1. Volunteering at the school
2. Helping their children with homework
3. Attending Meet the Teacher night
4. Attending Parent Teacher Conferences
5. Joining a parent organization
6. Encourage your student to make use of teacher time and tutorial services available.
7. Communicate with teachers, counselor and or administration on your student's progress.
8. Review your student's agenda for information on homework, tests/quizzes.

Avondale School District will do the following to build the capacity for strong parental involvement in our schools:

- Help parents understand the state's academic content standards; academic achievement standards; state and local assessments; the requirements of Title I, part A.
- Make available opportunities for parents to monitor their children's progress and work with educators.
- Make available materials and resources for parents to help them work with their children to improve their children's academic achievement
- Educate administrators and staff members on how to reach out to and communicate and work with parents as equal partners.

STAY INFORMED

PARENT-TEACHER CONFERENCES

We intend to keep parents as informed about the progress of their student as possible. Parents should feel free to call or email for a conference with the teacher, counselor, or building administrator at any time students are confronted with problems.

Regularly organized conferences are held in the high school for all parents of high school students. We encourage parents to participate in these conferences for a good, over-all picture of their student's progress.

PARENT CONNECT

MiStar Parent-Connection is a web-based application that provides parents/guardians with direct access to student data via the Internet. Using a confidential PIN (personal identification number) and password, parents/guardians can connect to the school district's student database using a web browser and view their child's data, such as progress reports, attendance records, report cards, transcripts, and more. Parent-Connection allows the parent/guardian to view, in one session, data on all enrolled dependents in the district, across multiple school sites. Assignment records are available to secondary schools only.

User names and passwords are distributed in the fall each school year. The user name and passwords follow the students through their journey with Avondale School District. To access Parent-Connection go to the Avondale District Web page, click on Schools, click on High School, on the side bar menu, click on MiStar Parent-Connection, the main page will appear.

If you are new to Parent-Connect or are experiencing problems click on the Parent-Connection button for complete directions.

REPORT CARDS

The school year is divided into four marking periods, approximately ten weeks in length. At the end of each five weeks students receive progress report grades. There are two marking periods per semester. Credit is given at semester with semester grades being the only grades listed on student's transcripts. All academic standing is available for parent review on Parent Connect.

ASSESSMENT OPPORTUNITIES

Avondale High School in conjunction with the State of Michigan will be administering The Michigan Student Test of Educational Progress (M-STEP) and the SAT in the spring to all juniors. These tests assist the school in self-assessment, and successful completion may qualify the student for the opportunity to pursue scholarships. Optional tests are available to students through the guidance office, either on campus or at off-campus test sites. These tests include: PSAT/NMSQT Preliminary Scholastic Aptitude Battery, for Juniors and Seniors); SAT (Scholastic Aptitude Test, college entrance exam for Juniors and Seniors); and ACT (American College Testing for Juniors and Seniors).

TUTORING AND EXTRA HELP

A student who is having difficulty in a class should arrange to meet with the teacher after school. For further assistance, the student should take advantage of the free tutoring service offered by the National Honor Society. This service is available after school in the media center on Tuesdays and Thursdays, 2:30-3:30 pm.

COUNSELING/GUIDANCE OFFICE SERVICES

Avondale High School's counseling center is a student service center. Counselors perform a wide variety of professional services for students and faculty. School counselors are professionally trained in guidance and counseling. They share with other faculty, staff, administrators, parents, and the community a responsibility for helping young people become contributing citizens. At Avondale High School, the wellbeing of students and their healthy and positive adjustment to various learning conditions at school are the primary concerns of the counselors.

Services available in the counseling center include personal counseling, parental counseling, career information, college information, graduation requirements, course selection and scheduling, long-and short-range goals, and the interpretation of test results.

Students must make an appointment. No drop ins will be accommodated. Appointments can be made by contacting the guidance office secretary before school, after school, or during the student's lunch period to request a meeting. The students will then use their "AC" hour to meet with their counselor.

CHANGING A SCHEDULE

We encourage students and their parents to make course selections thoughtfully and carefully. It is difficult to grant student requests for schedule changes once schedules have been completed. The high school schedule is not built to adapt to extensive changes.

A student's schedule may be adjusted if any of the following conditions exist:

1. A schedule is incomplete.
2. You have already taken a scheduled class.
3. Another class is needed in order to meet graduation requirements.
4. The necessary prerequisite for a class is needed.
5. Approval for a scheduled course has not been approved.
6. The course was successfully completed in summer school.
7. Acceptance in special program(s).
8. Enrollment in a special program(s).
9. You need to retake a class you failed.
10. Making changes in career plans.

A schedule may **NOT** be adjusted for the following conditions:

1. Teacher preference.
2. Preference for a lunch period.
3. Preference to be with friends in a class.
4. Preference for a different period or semester.
5. Change of mind about taking a course.
6. You want a shorter school day.

If a student drops out of a class after the count day, an "F" will be assigned for that class.

HOMEBOUND SERVICES

Students who are unable to attend school for an extended period of time as indicated by a physician are eligible for these services. See the Counseling Office for details.

MICHIGAN MERIT CURRICULUM ALTERNATIVE CREDITS

CREDIT BEFORE HIGH SCHOOL

Avondale High School students may count designated courses taken before high school to satisfy the Michigan Merit Curriculum (MMC) requirements and to earn high school graduation credits.

Courses designated at the Middle School are those courses in which the course content and course assessments are identical to the high school. Successful completion of these courses at the Middle School will count toward the MMC requirements and the credits earned will not count as part of the 23 credits needed for graduation.

TESTING OUT PROCEDURE

Michigan law provides opportunities for high school students to demonstrate content mastery of a particular course by successfully completing and demonstrating proficiency on a single test or series of tests created by the subject area department. "Test out" dates will be published at the end of each school year and will take place in August before the first semester and December before the second semester.

Beginning with the graduating Class of 2011 and beyond, students will be required to satisfy the new Michigan Merit Curriculum (MMC). This legislation mandates that these students receive high school graduation credit for "testing out" of a course at a level of content mastery determined by the subject area department.

The following are the levels of content mastery for "testing out":

- Scores below 77% will not demonstrate proficiency and students will be required to take the course for high school graduation credit.
- Scores between 77% and 89% will demonstrate proficiency and students will have fulfilled the requirement for course sequence - high school graduation credit will not be granted.
- Scores 90% or higher will demonstrate content mastery of the course and students will be given both Avondale High School and Michigan Merit Curriculum graduation credit for that course.

The above mentioned content mastery for Algebra 1, French, Spanish, German, and Computers taken as a pre high school enrollee will be followed in determining placement or credit earned.

PROCEDURES:

A meeting must be held with the student's high school counselor to discuss the ramifications of testing-out. The intent of "testing-out" is to provide exceptionally able students options beyond what they might have if required to take courses in which they have already mastered the material. The counselor would make a recommendation to either allow or not allow to "test-out" based upon past performance, standardized testing and other information. This recommendation should then be reviewed by the parents prior to a final request to "test-out."

TESTING-OUT

- Tests are completed by students in August of each school year.
- Applications for "Testing Out" must be completed and turned into the high school counseling office by May 1st.
- Teachers will not provide any instruction to prepare students for these tests. Each department will provide a syllabus to the HS counselors so that students know what the test will cover and any additional items (demonstrations, research papers, portfolios, etc.) that will be required as part of the comprehensive evaluation. Materials will be made available in the high school Guidance Office; students will be contacted when they can pick up the study materials. Students must return all school materials on the date of the test-out exam.
 - The syllabus will include:
 - A list of reading materials
 - A copy of the curriculum
- Students must schedule an appointment with their counselor to receive the course expectations and any other support materials.
- Students will be notified as to the exact time and location for the exams.
- Students can stop by the Counseling Office on the first day of the semester to receive their results. If they have passed the exams, they can make an appointment to see their counselor to request a schedule change.

- The maximum number of tests a student may request each testing session is two.
- In “Testing Out” of Chemistry and Physics Essentials, both tests must be passed at the percentages stated above for a student to move into Biology.

CONTENT MASTERY/SEMESTER GRADE

The semester grade in a course is determined by the teacher based on work done by the student. This work includes tests, quizzes, homework, daily assignments, and other forms of assessment. Other subjective factors such as classroom participation and a student’s ability to work with peers are considered. In addition, the final exam is a part of the student’s final semester grade

Each of the courses will have a “content mastery” assessment. This assessment will cover the entire content of the course. This assessment may be the final exam and could be one assignment, such as a written test or a presentation. The “content mastery” could also be a series of assignments throughout the semester. Each department may set its own criteria for the “content mastery.”

First time freshmen who earn a failing grade in a course will need to have scored 90% or better on the “content mastery” assessments in order to earn credit in the course. A student who earns a failing grade in a course, but scores 90% or higher on the “content mastery” assessments will have the failing grade reported on the transcript and have the failing grade count as part of the student’s GPA. The student will receive the credit for the course in the form of a “G” grade. This “G” grade will not count as part of the student’s GPA.

The student who earns a failing grade in the course may only attempt the “content mastery” assessments once.

EXAMPLES:

A student’s 20-week grade is failing. The student passes the content mastery assessment(s) and raises the final grade to passing. The student receives the passing grade and the credit.

A student’s 20-week grade is failing. The student passes the content mastery assessment(s), but does not raise the grade to passing. The student receives the failing grade. If the student scored 90% or better on the content mastery assessment(s), the student receives credit for the class. The student will receive the credit for the course in the form of a “G” grade. This “G” grade will not count as part of the student’s GPA.

A student’s 20-week grade is passing. The student fails the content mastery assessment(s). If the student’s final grade is passing, the student receives the passing grade and the credit.

A student’s 20-week grade is passing. The student fails the content mastery assessment(s). If the student’s final grade is failing, the student receives the failing grade and does not receive the credit.

EARLY GRADUATION

Avondale High School is a four-year educational setting. Students are encouraged to avail themselves of the many rich curricular and extra-curricular opportunities. However, we acknowledge that there are circumstances whereby a student and his/her parents might request early graduation. If granted, the following guidelines would apply:

GUIDELINES FOR EARLY GRADUATION

- As part of graduation, the student can attend Commencement and the Senior All Night Party.
- The student loses all Athletic Eligibility for High School.
- The student loses the opportunity to participate in all Co-Curricular activities.
- The student’s ID is invalid after first semester.
- The student can only attend high school dances as a guest, if guests are permitted at the dance.
- The student can attend Prom if sponsored as a guest by a current Avondale student.
- The student must pay non-student fees for attending all sporting events.

RECORDS

Student records are confidential. Parents of students under eighteen years old shall have access to their child’s records. Students eighteen years or older shall have access to their own records. Review of records should be in the presence of a counselor or school administrator.

1. Other school officials, including teachers, within the district who have a legitimate educational interest.
2. The state superintendent and subordinates, so long as the intended use of the data is consistent with the superintendent’s statutory powers and responsibilities.
3. Officials of other primary or secondary school systems in which the students intend to enroll, upon request of that district for the complete student record.
4. Officials of the Department of Social Services investigating an abuse case when, in the judgment of those involved, disclosure to the parent could be a threat to the child’s health or safety.

School personnel may not reveal, in any form, to persons other than those listed above, any information contained in school records except: (1) with written consent from the student's parent (or the student, if eighteen years old or older) specifying records to be released and to whom they are to be released; (2) in compliance with judicial order or orders of administrative agencies where those agencies have the power of subpoena, except in some child abuse cases, parents shall be notified of all such orders.

Parents have the right to review the contents of their child's records. They also have the right to challenge any school record if they believe that it is inaccurate, misleading, or otherwise in violation of the privacy or other rights of the student. Parents who wish to challenge information in the student's records shall first contact the school principal. If they are not satisfied with the outcome of the hearing with the school principal, they may appeal to the superintendent or designee. In any case, parents may write a rebuttal to information contained in their child's school records. Such rebuttals will become part of the record.

TRANSCRIPTS

We have a new process for requesting your high school transcripts. Students in the class of 2009 and forward will use Parchment to obtain copies of transcripts. Prior to class of 2009 copies of transcripts will cost \$5.00. Please visit www.avondale.k12.mi.us for complete information and instructions on completing your request.

TRANSFER AND WITHDRAWALS

If a student plans to transfer to another school or to withdraw from school, the parent/guardian should contact the guidance office. Books and materials which belong to the school will be returned to the appropriate teachers.

GENERAL INFORMATION/OTHER SERVICES

ACCIDENT INSURANCE

Accident insurance will be available to students early in the school year.

Students who desire student accident insurance may pick up an application form in the Main Office. All families may take advantage of this policy at a nominal cost. The school district does not carry insurance to protect or indemnify students who may be injured while at school or while involved in a school-sponsored activity. If the personal insurance carrier does not provide adequate coverage, then it is suggested that the student insurance mentioned above be purchased.

Those students who participate in varsity sports should sign up with the Michigan High School Athletic Benefit Plan, which will help parents with medical costs, but will not, in most cases, pay the entire cost.

AFTER SCHOOL PROCEDURES

All students are to leave the school property upon completion of the school day unless they have a specific school reason to stay after:

- Club involvement that starts right after school
- Sport involvement that starts right after school
- Pre-arranged tutoring with a teacher
- Drivers' Education (2:30 PM start time)

All practices, club activities, and tutoring must start by 2:30 PM. All students must report to their specific assignment by 2:30 PM and remain there for the duration of the above mentioned activity. Students leaving a club/sport to use the rest room must use the facility closest to the location of their club/sport. Athletes waiting for a practice must report to the field house by 2:30 PM.

All food sales fundraisers must be completed by 2:30 PM.

ASSEMBLIES

Assembly performances are provided for the purpose of instruction and entertainment. When assemblies are in the gym, students will sit in the section assigned to their class. In the auditorium, students will often have a section assigned to their classroom. Assemblies are to be regarded as regular classes. Students who, in a teacher's or administrator's opinion, attempt to be truant will be subject to disciplinary action.

BEEHIVE SCHOOL STORE

Avondale High School has one of the finest school stores in the area to serve its students. The store, which offers T-shirts, sweatshirts, jerseys, jackets, and many other items, is under the direction of a Career Tech Ed Teacher and is run entirely by the students.

CAFETERIA

The school cafeteria is maintained as a vital part of the health program of the school. To encourage good nutrition, a well-balanced lunch is offered at a reasonable price. A reduced-price lunch program is available for students with financial need.

The lunchroom management and fellow students will appreciate cooperation in following the rules below:

1. Students are responsible for the cleanliness on and around the table where they sit.
2. Students are to replace their chairs under their tables when they are finished eating.
3. Students are to deposit all litter in the wastebaskets, and they are encouraged to follow the school's recycling program.
4. It is the responsibility of students to see that no tray or other container is left on their tables or in their area.
5. Students creating a disturbance in the cafeteria will be excluded from the cafeteria.
6. Students who do not follow the cafeteria rules will be subject to disciplinary action.
7. Hacky Sack will only be allowed in the auxiliary gym during lunch periods.
8. Students are not allowed outside

CELL PHONE AND ELECTRONIC DEVICE POLICY

Avondale High School and Avondale School District is not responsible for any electronic device which is lost or stolen. A student may possess a cellular telephone in school, on school property, at after school activities, and at school-related functions, provided that during instructional hours and on a school vehicle the cell phone remains off and out of visible sight.

Use of cell phones can only be used during passing time and at lunch. If a student needs to contact a parent, they can use the attendance office phone.

Violations of this policy will result in disciplinary action against the student, confiscation of the device, detention, and/or the necessity of the parent to pick the confiscated device.

1st offense: Confiscation of device until the end of the day.

2nd offense: Confiscation of device until the end of the day, parent notification/parent pick up of device required.

3rd offense: Confiscation of device, 90 minute detention and parent notification/parent pick up of device.

CHANGE OF ADDRESS AND TELEPHONE NUMBER

In order to assure that proper enrollment procedures are being followed and for the school to communicate efficiently and effectively with parents, it is the responsibility of the student and his/her parent or guardian to notify the Guidance and Attendance staff whenever a family or student acquires a new address, or telephone number, or email address.

COMMERCIAL TRANSPORTATION SERVICES

Avondale School District discourages the use of commercial driving services to transport individual students to and from school unless as a requirement of an Individual Education Plan (IEP) or a provision mandated by the McKinney-Vento Homeless Assistance Act.

EXPRESSION OF DISSENT

The Avondale School District Board of Education recognizes the right of students to have free expression of ideas and convictions. It enforces the principle of freedom of speech to be protected against censorship or punishment, when exercised within reasonable bounds of time, place and manner.

The Board encourages provision for open discussion forums between students and teachers, administrators, parents and/or Board members on matters affecting all school-related experiences of children and youth.

The superintendent shall assure that any student having dissatisfaction or complaint shall be granted the opportunity to express it to the appropriate official and shall be assured that right of appeal, through prescribed administrative channels, ultimately to the Board of Education.

The superintendent and staff are charged by the Board with primary responsibility for operation of the Avondale School District in a manner which will:

1. Protect the health, safety, welfare, and the orderly process of the educational program of all students.
2. Offer them the best possible educational program within available resources.

In carrying out these responsibilities, the superintendent is given commensurate authority to use whatever appropriate means are necessary to counteract any situation which:

1. Threatens the health, safety, or welfare of students.
2. Threatens to disrupt the orderly process of the educational program.

FIRE, TORNADO, EVACUATION AND LOCKDOWN DRILLS

Per state requirements, fire, tornado, evacuation and lockdown drills are conducted periodically throughout the school year. Detailed instructions will be provided by the classroom teacher to ensure student safety.

FOOD DELIVERIES

Outside food deliveries during the school day are prohibited, unless previously arranged with administration. This includes parents dropping off food from restaurants.

HALLWAY PROCEDURES

1. No running, shoving, jostling, or horseplay is permitted in the halls. Disruptive behavior will result in disciplinary action.
2. Students must have a **signed agenda in order to be in the hallways during class time.**
3. No food or beverages are permitted in the carpeted halls.
4. If asked, students must identify themselves, show a pass, or follow instructions from any staff member.
5. Students should keep to right of the halls and not block traffic or stand against the walls as they move through the halls.
6. Students should be considerate of others in the halls and in classes.
7. Personal displays of affection other than holding hands are not allowed on campus.

IMMUNIZATIONS

In order to attend classes, students enrolling in the Avondale Schools must adhere to the guidelines and requirements established by the State of Michigan and have their immunizations up to date.

MEDIA CENTER

The library media center is open Monday through Friday, 7:00 a.m. to 3:00 p.m.

Resources available to students include: library books, magazines, newspapers, and computers with Internet access. Expectations include respect for others who are working; responsible use of the room and materials; no food or drinks; no surfing, chatting, instant messaging, emailing (other than school assignments) or games. Students are allowed to check out up to 5 materials. **Those with overdue materials and/or fines will not be allowed to check out materials.** Fines are 5 cents per day on all materials. A copy machine is available for student use and copies are 10 cents per page.

LOCKERS

Lockers are provided for the convenience of our students. The Avondale School District will not be liable for loss or theft from any school locker. The student has the responsibility for locker contents. Students are not to share lockers or lock combinations with any other person. **Lockers are school district property and students accordingly have no reasonable expectation of privacy with respect to the locker. All lockers may be inspected at any time by school personnel.**

LOST AND FOUND

Should you lose an article, report the loss to the Main Office immediately; should you find an article that does not belong to you, please turn it in at the Main Office immediately.

LUNCH TIME PROCEDURE

During the lunch hour, students who would like to use that time to meet with a teacher will only be permitted to leave the lunch room/Main Street area with a pre-signed written pass from the teacher, this includes the Academic Center.

MATERIALS ASSIGNED TO STUDENTS

All school materials, equipment, and textbooks assigned to students become the responsibility of the student. Students who deface, damage, or lose these materials will be fined for the restoration or replacement of damaged materials. Fine letters will be mailed with the registration packets and payment must be made at the time of registration.

MEDICATIONS

Medications shall not be brought to school unless it is essential to the health of the student. The dispensing of prescribed medication by school personnel shall be made in accordance with the following procedures:

- A. Medications to be taken in school must be administered by the principal or his/her designee and in the presence of another adult. Parents must bring the medication to the school office in the original container and file a written statement with the Avondale High School.

- B. Medications to be administered regularly each day are not to be given in school unless specifically ordered by a physician.
- C. No employee of the school system who has a moral or religious conviction forbidding the administration of medication to children shall be forced to do so.
- D. All medications brought to the school must be kept in the secured and locked area of the Attendance Office.

MONEY AND VALUABLES

Students should not bring unnecessary amounts of money or valuables including electronic devices to school. Gym and hall lockers are not good places to house these items.

School insurance only covers those items owned by Avondale School District and is not responsible for any lost or stolen articles or money. Students bringing in materials to use in the class must have the permission of the instructor. In no case are materials to be left overnight or during vacation periods. Thefts should be reported to an assistant principal or police liaison officer immediately.

AT no time shall the District be responsible for preventing theft, loss, or damage to electronic devices brought onto its property.

ONLINE CLASSES (21F)

Avondale offers students the opportunity to take online courses to complete their curricular requirements, including the MMC requirements to complete an online learning experience. The state law known as 21f allows for students to take up to two online courses—or more with parent, student, and school leadership agreement—during an academic term. Online courses may be completed in place of traditional courses in the student's regular schedule, either for first time instruction or to recover credit for previously failed courses. Students taking an online course under 21f will be assigned a mentor to help support them in their learning. Students may select online courses from gennet.us under the 21f compliant tab.

Students who are successful online learners tend to have a good communication and technology skills, a sense of self-discipline and motivation for learning, a general interest in the course subject matter, and a dedicated place to work on the course and internet access. Parents and students must work with their counselor to find the course options most suitable for their needs and learning preferences.

POLICE QUESTIONING AND APPREHENSION

The Board of Education adopts a policy of allowing law enforcement agencies to interview students during the school day under the following conditions:

1. The school's responsibility is limited to making a reasonable effort to inform the parent or guardian in advance of the interview. A school official shall inform the student that he/she may request a "friendly adult" to be present during the interview.
2. When an interview outside the school would, in the opinion of the law enforcement agency, not be feasible.
3. The interview and other police related matters shall be handled with utmost discretion to avoid unnecessary notoriety and shall be held in the strictest confidence.

Law enforcement officers are empowered by law to arrest persons, including children, upon a lawful warrant, or without a warrant if the officer has reasonable cause to believe that the person, including a child, has committed a felony or for a misdemeanor committed in the presence of the officer.

POLICY OF COMPLIANCE WITH FEDERAL LAW POLICY #0040

It shall continue to be the policy of the Avondale School District not to discriminate on the basis of religion, race, national origin, or handicap in the educational programs, activities, or services, and to comply with all requirements and regulations of the U.S. Department of Education.

All Avondale students shall have an equal opportunity to participate in, and benefit from, all academic and extra-curricular activities and services.

It shall continue to be the policy of the Avondale School District to make all decisions in a non-discriminatory manner. No decision as to hiring, assignment, promotion, transfer, layoff, termination, or reinstatement shall be made on the basis of religion, race, national, origin, or handicap. Equal pay shall be given for the performance of jobs requiring equal skill, effort, or responsibilities.

POSTERS AND SIGNS

Posters for any type of school activity or announcement must be approved by an administrator. He/she will designate areas where posters may be placed. Commercial or non-school activity posters will not be allowed.

RESTROOMS

Restrooms are to be used only for the purpose for which they are intended. Improper behavior in the restrooms results in disciplinary action. **Students are to use the restroom closest to their classroom.** No loitering in the restrooms is allowed.

RIGHTS OF STUDENTS, TEACHERS, AND ADMINISTRATORS

The Board of Education of the Avondale School District recognizes the following:

1. The primary intent of society in establishing the public schools is to provide an opportunity for learning.
2. The students have full rights of citizenship as delineated in the United States Constitution and its amendments.
3. Citizenship rights must not be abridged, obstructed, or in other ways altered, except in accordance with due process of law.
4. Students have a responsibility to be accountable for their actions.

A primary responsibility of the schools of Michigan and their professional staffs shall be the development of an understanding and appreciation of our representative form of government, the rights and responsibilities of the individual, and the legal processes whereby necessary changes are brought.

The school is a community and the rules and regulations of a school are the laws of that community. All those enjoying the rights of citizenship in the school community must also accept the responsibilities of citizenship. A basic responsibility of those who enjoy the rights of citizenship is to respect the laws of the community.

Recent court decisions have also stated that students have the rights of citizenship as delineated in the United States Constitution and its amendments; these rights may not be abridged, obstructed, or in other ways altered except in accordance with due process of law. The First and Fourteenth Amendments in the Constitution of the United States prohibit states from unduly infringing upon the rights of speech and expression of students.

In order to effectively regulate First Amendment rights, school authorities must show that the failure to regulate would create a material and disruption of school-work and discipline, and/or that the regulation that exists is a reasonable regulation necessary to preserve an environment of learning.

Administrators and teachers also have rights and duties. The teacher is required by law to maintain a suitable environment for learning, and administrators have the responsibility for maintaining and facilitating the educational program.

The teacher has the authority to remove students from class for just cause. Administrators are authorized by statute to suspend students for just cause. The Board of Education has the authority to expel students from school for just cause. The following rules, regulations, and due process procedures statements are designed to protect all members of the educational community in exercise of their rights and duties.

Nothing in this statement of student rights shall be held to limit the due process rights of educators or non-certified school employees, nor their use of the recognized or established district grievance procedure.

ADDITIONAL INFORMATION

OAKLAND TECHNICAL CENTER

Oakland Schools Technical Campus North East offers programs designed to prepare students for entry-level skills in various technical careers. Students spend one-half day at Avondale taking regular subjects, and one-half day at OSTC training in their Career & Tech program. The number of students who may enter is limited, as each high school is allotted a certain number of students. Selection is based on grades, attendance, and teacher recommendation. Most programs are designed as a two-year sequence, and students are selected to attend when they register toward the end of tenth grade.

OSTC offers programs in Biotechnology and Environmental Science (available at NW, SW, and SE)

Business, Management, Marketing, & Technology (available at all campuses)

Construction (available NE, SE, NW) Cosmetology (regional program offered at NE)

Culinary Arts & Hospitality (available at all campuses), Engineering & Emerging Technologies (available at all campuses) Health Sciences (available at all campuses)

Transportation Technology (available at all campuses) Visual Imaging Technology (available at NW, SW, SE)

If you select P.M. Tech courses, you will be released the last fifteen minutes of your fourth hour class.

Bus transportation to and from the center is provided for juniors and seniors. Graduate students at OSTC must provide their own transportation. Students may apply at the center's main office for permission to drive their own cars.

POLICE LIAISON OFFICER

An Auburn Hills police officer serves as a liaison between the police department and the school district. This officer serves in an advisory capacity and has an office at the high school.

AVONDALE YOUTH ASSISTANCE

(248) 852-3716

Avondale Youth Assistance (AYA) is a non-profit community service organization committed to strengthening youth and families and reducing the incidence of juvenile delinquency, child neglect and abuse through community involvement.

OAKLAND SCHOOLS

Oakland Schools offers a variety of services to all schools in the county including a reading clinic, psychological and psychiatric testing, and consultant services to teachers and students at the school site, a speech clinic, and a hearing clinic.

PRIVATE THERAPY

The social worker and counselors have a list of local clinics in the area that provide counseling services and can assist students and parents with referrals.

SPEECH THERAPIST

The speech therapist works with students who need special instruction designed to alleviate or eliminate speech disorders.

STUDENT DRESS AND GROOMING

It is the belief of the students, faculty, and administration of the Avondale School District that students will be neat and appropriately dressed each school day. A student's attire is not to be disruptive to the educational environment.

The exception to this policy is the wearing of head coverings for religious reasons.

The dress and grooming of Avondale High School students shall be neat and clean, promoting a positive educational environment. Good grooming and appropriate dress are an important aspect of students' lives. The administration will be the final judge about whether the students' clothing is appropriate for school. Administrators, faculty and staff members will enforce the dress code.

Students who wear clothing that does not comply with the school's dress code will be asked to change immediately into more appropriate garments. If the student cannot secure such clothing, appropriate attire will be provided. Students who refuse to wear appropriate attire will not be allowed to attend class and will be sent home.

Clothing should be of a length and style that does not offend commonly recognized standards of propriety and good taste. Following are guidelines that will assist you when purchasing clothing for school:

- There will be no sagging of pants/shorts
- Tank tops, sleeveless tops or sleeveless dresses, mesh tops, cropped tops, low cut shirts or blouses are not permitted. A see-through garment MUST have an undergarment that meets the dress code.

All shirts must have a sleeve that covers the shoulders and sleeves will not be rolled or tied up at the shoulders. Shirts must be long enough to cover the midriff area at all times (ex. When bending over, raising hands, sitting down, etc.)

- Short-shorts, short skirts, shorts without a waistband, cut-offs, and spandex shorts, as determined by high school staff, are not permitted.
- Undergarments or clothing that reveals undergarments are prohibited.

Clothing or objects that advertise or display alcoholic beverages, tobacco products, drugs, obscene language, or antisocial behavior are inappropriate.

Any apparel that is sexually suggestive, promotes violence or is determined/believed to be gang related is prohibited.

- Shoes must be worn at all times. Bare feet or stocking feet are not permitted.
- Hoods and items used for grooming may not be worn, unless for religious reasons.

Appropriate dress is expected at all school-related events.

FORMAL DANCE DRESS CODE

Students who are inappropriately dressed at a formal dance, as determined by school personnel, will be directed to wear a white sweater, which will be provided by Avondale High School.

Formal Dress Attire includes:

- No bare midriffs and/or showing of skin.
- No plunging neck lines.
- Back of the dress no lower than mid back.
- Side of dress solid material.
- Slits only to knee length.

STUDENT PORTRAITS

All students in grades 9-12 are photographed each fall for the yearbook and purposes of a student ID card. There are a variety of packages available for students and parents to purchase. Information regarding student portraits as well as senior portraits will be included in registration packets.

STUDENT SCHOOL-BASED PUBLICATIONS

The Board of Education recognized the right of freedom of expression of students through student publications on matters of personal, social, and educational concern. The limits governing the content of publications include those specified by law, noting reasonable standards of journalistic quality and restrictive conditions deemed to be disruptive of the educational process of the Avondale School District. All publications must be approved by the administration.

TELEPHONES

The school office telephones are business phones and are to be used by the students only in an emergency and with permission.

Unauthorized use of the school telephone will result in disciplinary action.

VISITORS

Student visitors are not permitted during the school day, other visitors including alumni must have an appointment. Persons wishing information or a tour of the facilities should contact the main office.

WAHS RADIO STATION

Avondale High School has a student-run radio station (89.5 FM). Students strive to broadcast programs that are of special interest to high school students and the Avondale community.

WORK PERMITS

All work permits are issued from the principal's office. Students should secure an application (Offer of Employment and Request for Working Permit) from the office, have it filled out by their employer, and return the completed form to the office for processing.

While we do issue these permits, we strongly recommend that both parents and students monitor the student's work schedule in relationship to his/her educational progress. It is often difficult to balance both work and school. School should be the top priority.

If a building administrator determine that a student's working hours are negatively influencing a student's grades to the point of possible failure, both parents and student will be notified. If the academic problem continues, the building administrator will revoke the work permit in accordance with section 409.6 of the Michigan General School Laws.

YEARBOOK

Avondale High School journalism students publish an annual yearbook, *The Spectrum*. Students may download an online order form from the high school website to purchase their yearbook. You will also be able to order a yearbook during advertised sales periods during the school year.

STUDENT ACTIVITIES PROGRAMS

ACTIVITIES AVAILABLE

Generally, the availability of student groups is determined by student interest.

If you are interested in joining any of these groups or if you have any question about student activities, see the building principal or the Student Activities Advisor.

Student Clubs and Groups

- Amnesty International
- Art Club
- Aspiring Musicians
- Avondale Band Programs
- Avondale Choir Programs
- Avondale Student Alliance
- Avondale Theatre Company
- Class Boards
- Color Guard
- National Honor Society
- Peer Mediation
- Ping Pong
- Recycling Club
- SADD
- Spanish & French Club
- Student Leadership / Student Council
- WAHS – 89.5 Radio Station
- Yearbook

ATHLETICS

Athletics at Avondale High school are offered as an extension of the student's total education. The privilege of participation carries with it a great responsibility for the athlete. These responsibilities include commitment to a team, responsibility to practice daily, self-discipline to follow training rules, and the high behavior standards expected of one representing Avondale High School.

We follow the philosophy that an athlete's priorities are: family first, academics second and athletics third. Good planning helps to avoid problems while sticking to these priorities.

Athletic Programs – Boys

- Baseball
- Basketball
- Cross County
- Football
- Golf
- Hockey
- Lacrosse
- Soccer
- Swimming
- Tennis
- Track
- Wrestling

Athletic Programs – Girls

- Basketball
- Cheerleading
- Cross County
- Golf
- Softball
- Soccer
- Swimming
- Tennis
- Track
- Volleyball
- Lacrosse
- Gymnastics

Most of the sports are offered at the junior varsity level as well as the varsity level. Freshman sports are football and basketball, when applicable.

Academic eligibility at Avondale is reinforced with a bi-weekly check of all athletes. An athlete not meeting a teacher's grade standards for two consecutive weeks will be held from competition for one week. The idea that one should be a student first and an athlete second is reinforced.

NCAA CLEARINGHOUSE

NCAA Clearinghouse - Academic-Eligibility Requirements

If you are planning to participate in athletics or receive an athletic scholarship during your first year in college, you must register with NCAA Clearinghouse during your sophomore year.

Students must earn a minimum grade point average in their core courses and at least 16 academic courses. Only courses which satisfy the NCAA definition of a core course can be used to calculate the NCAA GPA. No special values are allowed for "+" or "-" grades. The chart below shows the minimum core

courses that must be included. Approved core courses for Avondale High School students are listed on the web and are posted in the Guidance Office.

DIVISION I

16 Core Courses Rule

16 Core Courses:

- 4 Years of English
- 3 Years of Math (Algebra I or higher)
- 2 Years of Natural or Physical Science (including 1 lab)
- 1 Extra year or English, Math, or Natural or Physical Science
- 2 Years of Social Science
- 4 Years of extra core courses from any category above, or Foreign Language, Non-doctrinal Religion or Philosophy

DIVISION II

14 Core Courses Rule

14 Core Courses:

- 3 Years of English
- 2 Years of Math (Algebra I or higher)
- 2 Years of Natural or Physical Science (including 1 lab)
- 2 Additional years of English, Math or Natural Science (**3 additional years for Class of 2013 and later**)
- 3 Years of extra core courses from any category above or Foreign Language, Non-doctrinal Religion or Philosophy (**4 additional years for 2013 and later**)

In addition to GPA requirements, the NCAA also has ACT/SAT test score requirements to determine athletic eligibility. Please consult the NCAA website for this information. Division III does not use the NCAA Initial-Eligibility Clearinghouse.

Please see your counselor or the athletic director for further information.

DANCES

High school student dances are open to the entire high school student body (grades 9-12). During special occasions, such as Homecoming and Prom dances may be open to a larger segment of the community. All dances will end by 11:00 p.m. or earlier.

Following is a list of rules which, if properly adhered to, will ensure the continued success of student dances.

1. Once a student has paid and enters the building, they choose to stay for the duration of the dance. Once they choose to leave, there is no reentry.
2. All school rules apply at all school-sponsored activities.
3. As a general rule, all school dances except Prom are held in the cafeteria or the gym.
4. Middle school students will not be allowed into high school dances.
5. Persons who are asked to leave a dance, for any reason, will not be given a refund and they may be barred from future attendance at dances and/or other extra-curricular activities.
6. Attire should be appropriate for the high school dance and must follow the dress code.
7. "Freak" dancing and other conduct that is deemed unacceptable by the administration/chaperones is prohibited.
8. For designated dances that are open to guests, all guest passes must be obtained and completed prior to the dance (during the school day).
10. All students attending must be in the dance within 1 hour of the start of the dance.

FIELD TRIPS AND ACTIVITIES OUTSIDE OF SCHOOL

Field trips must be pre-approved by an administrator.

All off-campus trips and school activities sponsored by the school during school hours as well as activities beyond the regular school day will require parents' signatures on permission slips. If parents have any questions regarding the sponsorship and chaperones for any activity or trip, please call the school. The Avondale School District does not approve nor endorse senior class trips, or student organized skip days.

Classroom teachers have the right to prohibit a student who is doing poorly in a class from attending a field trip that would cause the student to miss the class. Students who are failing a required course are automatically ineligible to take part in any field trip that would cause him/her to miss class.

Violations of school rules while engaged in an off-site learning opportunity will result in disciplinary action.

FUNDRAISING

The Board of Education recognizes that fundraising may, on occasion, serve legitimate goals. However, the raising of funds to support class and organization activities (for charity) is not the primary purpose of the educational system and should not be permitted to detract from the students' education. Excessive fund raising in the community by students' is viewed negatively by many citizens and the Board of Education.

All fundraising activities carried out by classes, clubs and other school-sponsored organizations must have the approval of the building principal.

Organizations or classes that wish to have fundraising or other events must follow the Project Planning/Fundraising guidelines. The guideline handbook will be available to all sponsors.

All funds earned by classes and other student clubs and organizations are quasi-public funds and as such are subject to control and direction of the Board of Education in the same manner as other district funds.

All unobligated funds remaining in the account of a class after graduation, or in the account of a club or organization after it has been inactive, will be transferred to the Student Council fund.

Students who elect to participate in fund-raising projects are personally responsible for any money or merchandise entrusted to them.

General Rules and Regulations for Clubs

1. All student clubs must have a sponsor and approval from the Board of Education.
2. All fundraising activities must receive prior approval by the administration.
3. All money is to be deposited daily with the financial secretary.
4. It is suggested that club meetings take place before or after school.
5. If an emergency exists and a meeting is to be held during school hours, prior approval must be received from the principal and a list of students in attendance at the meeting must be submitted to the Attendance Office.
6. All after-school activities will be governed by school rules and regulations.

MARCHING BAND

Avondale Symphonic and Marching Band are an instrumental performing ensembles offering students the opportunity to play a variety of music. Because the emphasis in the class is on performance, students must be committed to each other and to the group. In the summer, we recommend that band students attend band camp to prepare for the school year. The ensemble performs at 10-15 events throughout the year, including marching and concert engagements. During the marching season, students are required to participate at home football games, various parades, and competitions. During the concert season, student must perform at band concerts, MSBOA festival(s), graduation, and other school functions. Students may also perform at the Solo and Ensemble Festival and other individual performances.

Due to the large number of performances, each individual should meet the playing standards established by the ensemble.

NATIONAL HONOR SOCIETY

The purpose of the National Honor Society is to create an enthusiasm for scholarship, to stimulate desire to render service, to promote leadership and to recognize character. The Avondale High School chapter is an active chapter created to uphold this purpose.

Students in grades 10 through 12 who have a cumulative grade point average of 3.50 or higher at the end of any school year will be eligible for selection to the National Honor Society the following fall. Selection is determined by the faculty of Avondale High School and it is one of the highest honors that can be awarded to a high school student. It recognizes the total student, one who excels not only in academic activities, but also in school and community activities.

Membership carries with it the responsibility and obligation to continue to set an individual example of high qualities and to create a group which upholds the purpose of the National Honor Society.

Specifically, the total student maintains a high scholastic record while demonstrating the following:

1. Leadership in promoting all school activities, both curricular and extracurricular.
2. Leadership in the classroom learning process.
3. Leadership in organizational work.
4. Leadership in group discussion.
5. The ability to organize a group of peers.
6. The ability to inspire and motivate peers.
7. The ability to direct peers.
8. The willingness to work on committees.
9. An enthusiastic rather than reluctant participation in both curricular and extracurricular activities.
10. A cheerful desire to assist visitors, teachers and peers.
11. Initiative to participate in curricular and extracurricular activities.
12. Enthusiasm for new experiences in curricular and extra-curricular activities.

The faculty members select to the National Honor Society those students that demonstrate these qualities, and they honor them as individuals who form the keystone not only of American education, but of American citizenship.

OAKLAND ACTIVITIES ASSOCIATION POLICY

Avondale High School is a member of the Oakland Activities Association (OAA). Please be advised of the following OAA Policy:

The purpose of the OAA is to promote positive inter-school relations through league activities. To this end, recognizing the diversity of the individuals that member schools represent, all participants are expected to demonstrate sensitivity to and tolerance of ethnic, cultural, and racial diversity. Any type of ethnic, racial, or prejudicial slur made in any manner or any act of physical violence is unacceptable and will not be tolerated.

1. No disruptive behavior
2. No open containers
3. No throwing of objects
4. No reentry
5. No air horns, whistles or other noisemakers
6. No taunting
7. Pre-approved signs only
8. Fans from opposing schools stay in designated areas

STUDENT COUNCIL/STUDENT GOVERNMENT

The Student Council is the representative governing body of the school. The mission of this organization is to represent the interests of the student body, to develop leadership skills throughout the school, to help resolve school-wide issues, and to organize student activities, involving as much of the student body, faculty and community as possible.

STUDENT TRAVEL

The Avondale Board of Education approves instructional travel programs where classes or other groups of Avondale students participate in programs which combine instruction with travel for an extended period of time (over 24 hours), on this continent or abroad.

Such programs may include a specific course of study or may place an emphasis upon exposure to foreign cultures or unique environments.

Rules and regulations governing instructional travel programs will be approved by the superintendent and shall cover such items as purpose, planning, bidding procedures, parental approval, chaperones, student and parent orientation, service charges, transportation, housing, and meals.

STUDENT CONDUCT AND DISCIPLINE POLICY

ACADEMIC MISCONDUCT

Academic misconduct is any type of inappropriate student behavior in regard to academic performance. This would include: plagiarism, cheating, falsifying records, and other forms of inappropriate student behavior that do not represent the true academic ability and accomplishments of the student. Specific examples of this academic misconduct would fall under copying another student's text, homework, assignments, etc.; copying words directly from a text or file, inappropriate use of technology via the computer, and falsifying records.

All Offenses: Teacher notification of parent(s)/guardian(s), loss of credit for the assignment, and/or 1 to 10 day suspension, depending on the incident and the severity of the violation, and a zero grade for this "work."

ACCEPTABLE/APPROPRIATE COMPUTER USE

All the computers that are available at Avondale High School are for student and teacher use.

Students are expected to use the computers under acceptable/ appropriate standards. Students may not abuse, hit, deface, mark, or inappropriately use the mouse, keyboard or any other item of the computer in an inappropriate and unauthorized fashion. The destruction of property and the malicious intent to harm the computer or affect the network without authorization will result in consequences consistent with those stated in the Acceptable Use Form, including, but not limited to: loss of computer privileges, restitution for necessary repairs, suspension, and/or recommendation for expulsion.

1. Students must keep their logins and passwords confidential.
2. The misuse of logins, passwords or the purposeful intent to bypass security filters will be addressed.

ARSON

Michigan Safe School Legislation requires mandatory expulsion for students who commit arson in a school building or on school grounds.

AUTHORITY

Sections 380.11a, 380.1311 and 380.1312 of the Michigan Revised School Code grant the Avondale Board of Education the authority to make reasonable rules and regulations regarding discipline, as well as to suspend and to expel students. Copies of this policy are available to the public at the Avondale School District's administration offices.

The Board of Education authorizes the administration to invoke and terminate suspensions, and to take other steps intended as disciplinary or corrective action, regarding cases of misconduct on school premises, including school vehicles or at school functions.

BULLYING

In order to maintain a positive school atmosphere that fosters learning, promotes a safe school environment and develops the self-worth and dignity of its students, Avondale Schools will not permit bullying behavior. Bullying and cyber-bullying in all of its forms and practices is absolutely prohibited.

Appropriate disciplinary action will be taken against students who participate in bullying.

Bullying shall be defined as any written, verbal, or physical act, or any electronic communication, that is intended or that a reasonable person would know is likely to harm one (1) or more pupils either directly or indirectly by doing any of the following:

1. Substantially interfering with educational opportunities, benefits, or programs of one or more pupils.
2. Adversely affecting the ability of a pupil to participate in or benefit from the school districts or public school's educational programs or activities by placing the pupil in reasonable fear of physical harm or by causing substantial emotional distress.
3. Having an actual and substantial detrimental effect on a pupil's physical or mental health.
4. Causing substantial disruption in, or substantial interference with, the orderly operation of the school.

BOMB THREATS

Making a bomb threat is prohibited and will result in suspension or expulsion and notification to the local fire chief and law enforcement agencies.

CATEGORIES OF MISCONDUCT

Student conduct is under the jurisdiction of all Avondale School employees at all times. The principal or assistant principal shall have the authority to decide which offenses of the students are considered serious offenses and will cause suspension from school and/or school sponsored events. The rules apply to any attempt to commit the prohibited behavior. The list of offenses is not considered to be all inclusive and other misconduct may also result in disciplinary action.

The administrator shall notify, or attempt to notify, the parent by phone or in person before the suspension action.

CRIMINAL ACTS

The commission of including but not limited to arson or criminal sexual conduct, or participation in any act defined as a crime by state or federal law or by local ordinance is prohibited in school buildings, on school property, or at events otherwise school related.

Students committing such acts may be subject to suspension and/or expulsion and law enforcement agencies will be contacted.

DRUGS, NARCOTICS AND ALCOHOL

Evidence of use, being under the influence, possession or delivery of alcohol, narcotics, prescription medications, stimulants, hallucinogens, depressants, marijuana, drug paraphernalia, or look alike will result in suspension from school, notification of parent by phone or letter, and notification of law enforcement agencies.

The superintendent shall be informed by a written report of any possession, use, or sale of drugs or look alike and subsequent action taken as a result of violation of this policy.

- A. First Offense-Recommend suspension from school and/or expulsion from Avondale School District.
- B. Repeated offenses will be considered gross misconduct and handled accordingly

EXTORTION OR COERCION

Obtaining money or property by violence or threat of violence or forcing someone to do something against her/his will by force or threat shall result in parental notification, provision for restitution of property, suspension, and referral to law agencies

FALSE FIRE ALARMS, ABUSE OF FIRE, FIRE EXTINGUISHERS AND USE OF FIREWORKS/EXPLOSIVES, RELEASE OF PEPPER GAS OR USE OF OTHER SIMILAR DEVICES

Turning on a false alarm is a criminal offense. Parents of any student committing this offense will be informed. The student will be referred to the local fire chief and/or suspended. Use of fireworks/explosives and malicious or mischievous use of fire extinguishers is prohibited.

The release of pepper gas or the possession or use of other similar devices will result in suspension or expulsion.

- A. First Offense-Notification to parent and local fire chief and confiscation of fireworks, explosives, fire setting devices. Suspension and/or expulsion. Payment or restitution, if applicable.
- B. Second Offense-Recommendation for expulsion.

FIGHTING

Students involved in fighting with other students will be directed to the attention of a building administrator who will then take appropriate action.

Michigan Safe School Legislation provides for an out-of-school suspension of up to 180 school days for students involved in a fight.

If a student is bothering you, walk away and see an administrator or staff member immediately.

GAMBLING

Playing games of chance for money or some other stake is not permitted.

Students violating this rule are to be referred to the building administrator's office for immediate action.

GANG RELATED BEHAVIOR

Gang related behavior is not permitted, and depending upon the circumstances involved, may result in suspension and possible expulsion.

GROSS MISCONDUCT

Persistent and repeated violation of any rules will be considered gross misconduct and will result in a petition filed in probate court and/or recommendation for long-term suspension or expulsion from school.

HARASSMENT

Conduct that shows hostility or aversion toward an individual because of his or her race, color, religion, gender, national origin, age, or disability, or that of his or her relatives, friends, or associates, and that: 1) has the purpose or effect of creating an intimidating, hostile, or offensive environment; or 2) has the purpose or effect of unreasonably interfering with an individual's performance; or 3) otherwise adversely affects an individual's opportunities.

A. Ethnic Intimidation

Ethnic intimidation, including racial slurs, negative stereotyping, threatening or hostile acts, is not permitted and depending upon the circumstances involved, may result in suspension and possible expulsion.

B. Sexual Harassment

Sexual Harassment is a violation of Title VII of the Civil Rights Act of 1964, Title IX of the Education amendments Act of 1972 and the Michigan Elliot Larsen Civil Rights Act. It is the policy of the Avondale School district to maintain learning and working environment that is free from sexual harassment. It shall be a violation of this policy for any member of the District staff to harass a student through conduct or communications of a sexual nature as defined below. It shall also be a violation of this policy for students to harass other students, school employees, through conduct or communications of a sexual nature as defined below.

Unwelcome sexual advance, request for sexual favors or other inappropriate verbal, written, or physical conduct of a sexual nature when made by a member of the school staff to a student or when made by any student constitutes sexual harassment when:

1. Submission to such conduct is made, either explicitly or implicitly, a term or condition of an individual's education.
2. Submission to such conduct by an individual is used as the basis for academic decisions affecting that individual.
3. Such conduct has the purpose or effect of substantially interfering with an individual's academic or professional performance or creating an intimidating, hostile, or offensive academic environment.

Sexual Harassment, as defined above, may include but is not limited to the following:

1. Verbal harassment or abuse.
2. Pressure for sexual activity.
3. Unwelcome touching.
4. Repeated remarks to a person with sexual or demeaning implication.
5. Suggesting or demanding sexual involvement accompanied by implied or explicit threat concerning one's grades, job, etc.

Any person who alleges sexual harassment by any staff member or student in the District may use the District's complaint procedure or may complain directly to the building administrator, guidance counselor, or other individual designated to receive such complaints. Filing of a complaint or otherwise reporting sexual harassment will not reflect upon the individual's status nor will it affect future employment, grades, or work assignments.

The right to confidentiality, both of the complainant and of the accused, will be respected consistent with the District's legal obligation, and with the necessity to investigate allegations of misconduct and take corrective action when this conduct has occurred.

A substantiated case against a staff member in the District shall subject such staff member to disciplinary action, including discharge.

A substantiated charge against a student in the school district shall subject that student to disciplinary action including suspension or expulsion, consistent with the Student Code of Conduct.

INAPPROPRIATE BEHAVIOR

Students should conduct themselves with pride and respect throughout the school day. The only public display of affection should be holding hands.

INDECENCY

Abusive, profane or vulgar language, gestures, dress, displays or graffiti including those of an intimidating or hostile nature with respect to race, sex, religion, color, creed, disability, sexual orientation, national origin or ancestry.

- A. Incidental type- not specifically directed toward another person or group. Notification of parents and up to three days suspension. Repeated offenses will be considered gross misconduct and handled accordingly.
- B. Directed type- use of vulgar acts, dress, obscenities, gestures, symbols or racial, religious or ethnic, slurs, displays or graffiti towards another person or group. Notification to parents and up to three days suspension. Repeated offenses will be considered gross misconduct and handled accordingly.

INTERNET ACCESS

Students are allowed to use the Internet only during authorized and supervised times. Students are forbidden to enter areas of the Internet that are unethical and lack appropriate educational merit. Failure to abide by proper Internet use and going into unauthorized sections of the Internet will result in consequences consistent with those stated in the Acceptable Use Form, including, but not limited to loss of computer privileges, suspension, and/or recommendation for expulsion.

JURISDICTION

This Avondale School Policy shall govern all students en route to and from school, participating in co-curricular activities, attending school-sponsored activities both on and off campus. Employees shall have the right in the event of an offense by student to admonish, reprimand, or to impose other disciplinary measures upon the offending student as are consistent with the Student Code of Conduct. The use of such corrective measures shall at all times be in keeping with nature of the offense and shall be used solely for the purpose of attempting to improve the personal conduct of the students.

LOITERING

Loitering while in school, on school property, or at school sponsored event.

- A. First offense-Warning.
- B. Repeated Offenses-Notification to parent or guardian and disciplinary action as deemed advisable by the building administration. This may include suspension.

MISBEHAVIOR AND INSUBORDINATION

Insubordination and misbehavior including behavior or language which, in the judgment of the administration or staff, is considered to be obscene, disrespectful, vulgar and/or profane will not be tolerated. It is expected that all staff members will handle these problems immediately wherever this type of behavior occurs in the classroom, on school property, or at school sponsored activities.

The building administrator shall contact the student's parents and initiate appropriate action.

- A. First Offense-Notification of parent; up to three days suspension.
- B. Second Offense-Notification of parent; up to five days suspension.
- C. Repeated offenses will be considered gross misconduct and handled accordingly.

OFF CAMPUS CONDUCT

Students in attendance at school-sponsored, off-campus events are subject to the direction and authority of school district personnel and are governed by all applicable rules and regulations of the Avondale School District. In addition, students' off-campus actions that have a direct and immediate effect on the general safety and welfare of students and staff may result in disciplinary action whether or not it is part of a school-sponsored event.

PHYSICAL ASSAULT AND/OR SEXUAL ASSAULT

Physical assault and/or sexual assault by a student on another student or staff member will result in disciplinary action including, but not limited to suspension, referral to the Board of Education for expulsion, and/or referral to law enforcement agencies. The filing of a criminal complaint does not preclude the school district carrying out disciplinary measures. Michigan Safe School Legislation requires mandatory expulsion for students involved in criminal sexual conduct. Michigan Safe School

Legislation requires mandatory expulsion for students who commit a physical assault at school against an employee, volunteer, or contractor. "Physical Assault" means intentionally causing or attempting to cause physical harm to another through force or violence. "At school" means in a classroom, on school premises, on a school bus or vehicle, or at a school-sponsored activity or event whether or not it is held on school premises.

PROVISIONS OF DUE PROCESS:

In order to ensure fair and equal treatment in cases of misconduct, all students shall have the right to due process. This shall include being notified of rules and regulations, being notified of any misconduct charges, having the opportunity for hearing, and having the right to appeal any short-term suspension (between 8 and 10 school days), long-term suspension (more than 10 school days) or expulsion (permanent removal from school). There shall be no right of appeal of a short-term suspension between one (1) and seven (7) school days beyond the level of building principal, in cases where the initial disciplinary decision is made by an assistant principal, or the superintendent's designee where the principal was the suspending administrator or a witness against the student. Due process safeguards shall be implemented as follows:

1. Notification of Policy and Regulations: Students will be given a copy of this policy at the beginning of each school year and transfer students will also be given copies at the time of enrollment. A copy of this policy will also be posted on a prominent bulletin board in each school. Other rules and regulations concerning students may be announced and/or posted on school bulletin boards from time to time.
2. Notification of Charges: Before imposing disciplinary action involving suspension for any period of time, a student will be verbally informed of the nature of misconduct and of the nature of the disciplinary action being contemplated. Written notice will also be given to the student and his/her parents in accordance with the provisions of Section C below.
3. Notification to Parents:
 - (a) In the case where a student's misconduct presents a clear and present danger to the safety of persons or property, or disrupts the orderly operation of the school activities, the student may be immediately suspended. In these circumstances, the parent(s) of the student will be notified, by telephone and by written correspondence, as soon thereafter as is reasonably practical.
 - (b) In the case where an immediate suspension is not deemed necessary, but where it is determined by the principal that discipline should take the form of a suspension or expulsion, the parent(s) of the student will be notified by telephone, written correspondence, or by a personal visit from a member of the administrative staff prior to the suspension or expulsion. Written correspondence will follow a notice given by telephone or through a personal visit.
 - (c) It is understood that the parent(s) or guardian(s) shall be sent copies of the charges, and shall have the right to exercise all other rights of due process on behalf of the student when the student is a minor child.
4. Review of Short-Term (8 through 10 days) Suspensions:
 - (a) In all cases where a short-term suspension of between 8 and 10 school days has been imposed by a building administrator, the suspension may be reviewed by the building principal, should the student and parent(s) or guardian(s) request such review in writing within 24 hours of the short-term suspension decision. This review hearing shall be held within three (3) school days of the review request. Students requesting review of a short-term suspension shall remain out of school pending the review hearing, unless in the exclusive discretion of the building principal the student is permitted to remain in school pending the review hearing.
 - (b) The building principal is the final level of review or appeal on short-term suspension, except in cases where the principal was the suspending administrator or a witness against the student. In such

cases, the review hearing shall be conducted by the Superintendent's designee, whose decision shall be final. Also, in such cases, the Superintendent's designee shall make the determination whether the student may remain in school pending the review hearing.

5. Formal Hearing Procedure: In all cases where expulsion (as previously defined) or long term suspension (as previously defined) is recommended by the principal, a formal hearing shall be held as described below
6. Procedure Prior to the Hearing:
 - (a) A written recommendation for the expulsion or long-term suspension of a student shall be initiated by the principal to the superintendent.
 - (b) The principal shall notify the student and parents by certified mail indicating the nature of the misconduct, the recommendation for suspension or expulsion, the date and time set for the hearing, and details of the hearing procedure.
 - (c) The hearing shall be conducted within seven (7) school days after the initial suspension.
 - (d) The student shall remain under temporary suspension pending the hearing and the School Board's decision.

PROCEDURE AT THE HEARING

1. The superintendent shall appoint a hearing officer who shall preside at the hearing and render a written determination after hearing all the evidence presented. Such written opinion shall be the basis for the superintendent's recommendation to the Board of Education.
2. The hearing shall be an informal proceeding and formal rules of evidence or court procedures shall not be enforced.
3. The student or parents may be represented by an attorney or other adult adviser of their choosing.
4. Witnesses may be present at the hearing and may be questioned by all parties or their representatives.
5. There may be present at the hearing the principal, the School Districts attorney, and such additional resource persons as the superintendent deems essential to a fair and proper determination of the case. In case of minor students, parents or legal guardians will have the opportunity to be present.
6. The hearing officer shall hear all evidence and recommendations presented and shall render a written decision within three (3) school days after the hearing.

PROCEDURE AFTER THE HEARING AND APPEAL PROCEDURE

1. Copies of the hearing officer's written decision shall be sent to all parties concerned.
2. If the hearing officer determines that a long term suspension or expulsion is not warranted, the student shall be immediately reinstated under such terms and conditions as the superintendent deems appropriate. Any time lost from school over ten (10) school days, pending the hearing and the hearing officer's decision, shall be expunged from the student's record.
3. If the hearing officer determines that a long term suspension or expulsion is warranted, the superintendent shall present the hearing officer's decision to the Board of Education for consideration within thirty (30) days.
4. The student and his/her parent will be notified of the time and place the Board will be meeting to consider the hearing officer's decision.
5. If the student or his/her parents, acting on his/her behalf, wish to appeal the hearing officer's decision, they may do so by appearing at the Board meeting and presenting any new information, mitigating circumstances, or arguments that have a bearing on the matter of the student's long term suspension or expulsion.

PROVISION FOR REVIEW OF THE STUDENT CODE OF CONDUCT POLICY

Review of this Policy shall be made by a committee composed of representatives of the secondary schools, the elementary schools, parents and students. The committee's recommendation shall be made to the superintendent.

RESPONSIBILITIES OF STUDENTS

Students are citizens in a specialized situation. Specifically, they attend a school whose function and responsibility is to educate large numbers of people. Because of this special situation, the courts generally uphold the authority of the school to regulate behavior of the students.

Responsibilities become the foundation upon which individual rights become meaningful and effective. If one were to enumerate the various responsibilities incumbent upon students, the list would be endless. However, within the school setting and in society, there are responsibilities of such vital significance that not to identify them would certainly be negligent.

Each student has the responsibility to:

1. Respect the human dignity and worth of every other individual and refrain from language and/or behavior that are insulting on the basis of race, religion, sex, economic status, national origin, age, handicap, etc.
2. Be informed of and follow reasonable rules and regulations established by the Board of Education and implemented by school staff for the welfare and safety of students.
3. Study willingly and maintain the best possible level of academic achievement.
4. Must be present and be on time in the regular school program.
5. Not make false charges, slanderous remarks, or use obscenity in verbal or written expression, and observe fair rules in conversation and responsible journalism.
6. Dress and appear in a manner that meets reasonable standards of appropriateness, health, cleanliness, and safety.
7. Help maintain and improve the school environment, preserve school property and exercise the utmost care while using school facilities.
8. Conduct oneself in an appropriate manner while on school grounds.
9. Continue or become actively involved in one's education, understanding of people, and preparation for adult life.
10. Report inappropriate or illegal behavior to the proper authorities.

RESTORATIVE PRACTICES

According to state law before suspending or expelling a pupil under section 1310, 1311 (1), 1311(2), or 1311A, the Avondale School Board of Education or its designee, shall consider the each of the following factors:

- A) The pupil's age
- B) The pupil's disciplinary history
- C) Whether the pupil is a student with a disability
- D) The seriousness of the violation or behavior committed by the pupil
- E) Whether the violation or behavior committed by the pupil threatened the safety of any pupil or staff member
- F) Whether restorative practices will be used to address the violation or behavior committed by the pupil
- G) Whether a lesser intervention would properly address the violation or behavior committed by the pupil.

SEARCH AND SEIZURE

The Board of Education recognizes that the privacy of students or their belongings may not be violated by unreasonable search and seizure and directs that no students be searched without individualized, reasonable suspicion.

The Board acknowledges the need for in-school storage of students' possessions and shall provide storage places, including desks and lockers, for that purpose. Where locks are provided for such places, students may lock them against incursion by other individuals. However, this shall not carry with it an expectation of privacy as to prevent examination by a school official. The board permits school principals to conduct periodic general inspection of lockers and desks for any reason at any time without notice, without student consent and without a search warrant.

School officials are charged with the responsibility of safeguarding the safety and well-being of students in their care. To discharge that responsibility, school authorities may search the person or property, including electronic devices (i.e. cell phones) and vehicles of a student, with or without the student's consent, whenever they have individualized, and reasonable suspicion that the search is required to discover evidence of a violation of law or of school rules. Search of a student's person shall be conducted by a person of the student's gender, in the presence of another staff member of the same gender, and only in exceptional circumstances when the health or safety of the student or of others is immediately threatened.

Failure to comply with a reasonable search will result in additional consequences and the involvement of law enforcement.

A search prompted by the reasonable belief that health and safety are immediately threatened will be conducted with as much speed and dispatch as may be required to protect persons and property. The principal shall be responsible for the custody, control and disposition of any illegal or dangerous substance or object taken from a student

SMOKING POLICY/USE/POSSESSION OF TOBACCO/VAPING PRODUCTS

When a student is discovered to be in possession of or using tobacco or a vaporizer (vape) in any area of the school property, whether during the school day or during after school activities, the student will be subject to disciplinary action.

Possession of tobacco, or vaporizer, on school property or within sight of school property shall be deemed as "being in physical possession" and shall be considered as contrary to State law and indicative of its planned use on school property. Use of tobacco, or vaporizer, shall be considered as the act of smoking or chewing and may be evidence of smoke, even though the student is not at the time in possession of tobacco in any form (Avondale School District Board of Education Policy #5512).

The Avondale School Board of Education policy has established the school properties and in sight of Avondale High School, a smoke free zone at all times. Student use or possession of tobacco, vaporizer, or look alike is strictly prohibited on school property. Possession by a minor is in violation of state statute.

- A. First Offense-Possession - Notification of parent and/or law officials, up to a three day suspension, and a presentation to administration about the harmfulness of vaping/tobacco.
- B. First Offense – Use - Notification of parent and/or law officials, up to a five day suspension and a presentation to administration about the harmfulness of vaping/tobacco.
- C. Second Offense- Possession - Hearing with building administrator, appropriate personnel, and notification to parent and/or law officials and up to five day suspension.
- D. Second Offense - Use - Hearing with building administrator, appropriate personnel, and notification to parent and/or law officials and up to ten day suspension.
- E. Third Offense-considered gross misconduct and will be handled accordingly.

THEFT AND/OR POSSESSION OF STOLEN PROPERTY

Theft is a criminal act. A student responsible for an act of theft will be suspended. The student or parent may be held responsible for full restitution for loss of property. All incidents will be reported to law enforcement agencies for further action. Depending on the severity of the offence, students may be recommended for expulsion.

THREATS AND INTIMIDATION

Written or verbal threats and/or intimidation of students or staff will not be tolerated.

Consequences are dependent upon the circumstances involved and suspension or possible expulsion may result.

TRESPASSING

Any individual without proper authority to be on school property, or having been forbidden to do so by school personnel, will be considered in the act of criminal trespass. All individuals will be reported to and prosecuted by the law enforcement agencies.

VANDALISM

A student responsible for acts of willful destruction of property shall be suspended or expelled from school. The student or parent will be held financially responsible for damages. Incidents may be reported to law enforcement agencies for further action.

VIDEO CAMERAS/CAMERAS/INAPPROPRIATE USE OF CELLPHONES

These are not permitted to be used in the school unless permission has been granted from Administration or a staff member. Inappropriate videotaping and/or posting online will result in consequences determined by the administrator.

1. Students shall not photograph, audiotape, or videotape other individuals at school or at school-sponsored events without their knowledge or consent, except for activities considered to be in the public arena such as active participants in sporting events or public performances. This includes videotaping fights or other inappropriate acts committed on school grounds.
2. Students shall not e-mail, post to the internet, or otherwise electronically transmit images of other individuals taken at school without their expressed written consent. This includes videotaping fights or other inappropriate acts committed on school grounds.
3. Use of cellular phones or other personal electronic devices is strictly prohibited in locker rooms and restrooms.

VULGARITY OR INDECENCY

Written or spoken language, sign language, gestures, apparel, actions, or posting on social media etc. regarding staff or students, that are deemed offensive, obscene or vulgar and detracts from the learning environment may be subject to disciplinary action which can lead to suspension.

WEAPONS

Possession of dangerous or other weapons as defined herein by a student on school property, at school related events, or while a student is en-route to or from school is strictly prohibited. The term "dangerous weapon" shall mean a firearm (including a starter gun) or any device which will, or is designed to, or may readily be converted to expel a projectile by the action of an explosive, air; any destructive device or any explosive, incendiary, or poison gas bomb, grenade, rocket having a propellant charge of more than four (4) ounces, missile having an explosive or incendiary charge of more than one-quarter ounce, mine, or similar device; a dagger, dirk, stiletto, knife with a blade over three(3) inches in length, or pocket knife opened by a mechanical device; an iron bar or brass knuckles; or any other weapon as set forth in 18 USC & 921.

The term "weapon" shall mean any object or instrument with the principal use of which is to inflict injury or physical harm upon the person of another, or the use of which may result in pain or suffering. This is regardless of size.

The term "weapon" shall additionally include an object or instrument which is not in and of itself a weapon as defined above, but where the possession or use of same is coupled with intent by a student to inflict injury or harm upon another person.

Michigan Safe School Legislation requires a mandatory expulsion for students who possess a dangerous weapon or a look-a-like weapon in a weapon free school zone.

"Weapon Free School Zone" means school property or on a school bus or vehicle.

NONDISCRIMINATION POLICY

In compliance with Title VI of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, the Age Discrimination Act of 1975, Title II of the Americans with Disabilities Act of 1990, the Elliot-Larsen Civil Rights Act and the Persons with Disabilities Civil Rights Act, it is the policy of Avondale School District that no person shall, on the basis of race, color, religion, national origin or ancestry, sex, age, disability, height, weight or marital status be excluded from participation in, be denied the benefits of, or be subjected to discrimination during any instructional opportunities, programs, services, job placement assistance, employment or in policies governing student conduct and attendance.

Any person suspecting a discriminatory practice should contact the Assistant Superintendent of Student Services of the Avondale School District, 2940 Waukegan Street, Auburn Hills, MI 48326 or call 248-537-6015.

Grievance procedures for Title VI of the Civil Rights Act of 1964, Title IX of the Education Amendment Act of 1972, Section 504 of the Rehabilitation Act of 1973, Age Discrimination Act of 1975, Title II of the Americans with Disability Act of 1990, Elliot-Larsen Civil Rights Act, and Persons with Disabilities Civil Rights Act:

Any person believing that the Avondale School District or any part of the school organization has inadequately applied the principles and/or regulations of (1) Title VI of the Civil Rights Act of 1964, (2) Title IX of the Education Amendment Act of 1972, (3) Section 504 of the Rehabilitation Act of 1973, (4) the Age Discrimination Act of 1975, (5) Title II of the Americans with Disability Act of 1990, the Elliot-Larsen Civil Rights Act, and the Persons With Disability Civil Rights Act may bring forward a complaint, which shall be referred to as a grievance to:

Martin Alwardt, Assistant Superintendent of Student Services
Avondale School District
2940 Waukegan Street
Auburn Hills, MI 48326
Email: Martin.Alwardt@avondale.k12.mi.us
Phone: 248-537-6015

The person who believes a valid basis for grievance exists shall discuss the grievance informally and on a verbal basis with the building principal or the Assistant Superintendent of Student Services, who shall in turn investigate the complaint and reply with an answer within five (5) business days. If the complainant feels the grievance is not satisfactorily resolved, they may initiate formal procedures according to the following steps:

Step 1. A written statement of the grievance signed by the complainant shall be submitted to the Assistant Superintendent of Student Services within five (5) business days of receipt of answers to the information complaint. The Assistant Superintendent shall further investigate the matters of grievance and reply in writing to the complainant within five (5) business days.

Step 2. A complainant wishing to appeal the decision of the Assistant Superintendent of Student Services may submit a signed statement of appeal to the Superintendent of Schools within five (5) business days after receipt of the Assistant Superintendent's response. The Superintendent or the Superintendent's designee shall meet with all parties involved, formulate a conclusion, and respond in writing to the complainant within ten (10) business days of this meeting.

The Assistant Superintendent of Student Services, on request, will provide the complainant with a copy of the district's grievance procedure and investigate all complaints in accordance with this procedure.

A copy of each of the Acts and the regulations on which this notice is based may be found in the office of the Assistant Superintendent of Student Services.

TRANSPORTATION, VEHICLES, AND DRIVING

SCHOOL BUSES

The driver of a bus has a great responsibility. Students should remember that the bus regulations are made in the interest of safety. District transportation is a privilege.

A mistake by the driver might mean the serious injury or death of the students on the bus.

1. The driver is in full charge of the bus and the pupils.
2. Obey the driver and follow all rules!
3. Take a seat in the bus and remain in that seat until it is time to get off the bus.
4. In general, the first ones on the bus should take rear seats or as directed by the driver.
5. Remain seated at all times while the bus is moving.
6. Keep arms and head inside the windows.
7. Unnecessary conversation with the driver is dangerous.
8. No beverages, food, or smoking is allowed on the bus.
9. The driver has the right to assign pupils to certain seats if necessary.
10. Students must ride the bus that has been assigned to them. Any exceptions must be approved by the principal.
11. The pupils must be on time at the bus stop. The bus driver cannot wait any length of time for those who are tardy.
12. All students attending or participating in a school activity off-campus must ride a bus to the activity and return by the same bus.

Any violation of the rules by a student will result in action, from warnings to removal of a student's right to ride the bus.

STUDENT VEHICLES

Students sixteen (16) years or older, who possess a valid driver's license, may drive to school with a parent's permission. Driving privileges may be revoked by the school if a student's use of a car appears

detrimental to the safety of others and inhibits the academic progress of self or others. The following regulations are to be adhered to at all times:

1. All vehicles must be registered with the high school authorities and marked with a registration tag.
2. All vehicles must be parked in the student parking lot at the high school, parked between the lines, and facing south. Do not park in the receiving areas at the east end of the building, in the areas surrounding the Auto Shop, in the oval drive, in the reserved faculty and staff parking lot, or at the Auburn Elementary School building.
3. When students arrive, they are to park their vehicles and lock them. They are not to enter or drive them until the end of the school day except with permission from school authorities.
4. Students who have been granted permission to drive are to be in school on time. Consistent tardiness will cause their driving status to be reviewed with the possibility of revoking the driving privilege.
5. Smoking is not permitted in vehicles on school property.
6. Unnecessary driving around the parking lot is not permitted. Careless and reckless driving is prohibited.
7. Unregistered and unauthorized vehicles will be towed away at the owner's expense.
8. Upon purchase of new license plates, vehicles must be registered immediately in the office.
9. It is expected that when one drives, one uses caution, courtesy, and safety. One shall obey all traffic laws and regulations.
10. Cars are not to interfere with the buses at any time. Violation of this rule will require a parental conference and a report filed with the police department before the car is driven to school again.
11. Students are not to be in the parking lot or driving their vehicles during the noon hour.
12. The school reserves the right to search any vehicle parked on the school grounds when probable cause is established.

In the event of an infraction of the above rules, the student will be subject to disciplinary action. Repeated infractions will result in suspension and loss of the privilege of driving to school for the remainder of the school year.