



Dear School Volunteer:

Thank you for volunteering your time with the Avondale School District. A volunteer is defined as an adult who is with students without teachers and the classification will be decided and designated at your child's school building. As part of our volunteer program this year, we ask you to take the time to complete the Volunteer Registration Form and submit it to the appropriate administrator or secretary. **You will have to show your driver's license, State ID or Passport at the time of submitting. A photograph copy will be made for our records.**

In order to comply with "School Safety" legislation (2005 PA 129-131 and 138), the district will submit your information to the Michigan State Police Department for a background check. Please note the law now prohibits a school district from employing, in any capacity, a person convicted of a "listed offense".

A "listed offense" is a crime that requires registration as a sex offender. "Listed offense" is defined in Section 2 of the Sex Offenders Registration Act. A "listed offense" includes any of the following:

- Accosting, enticing, or soliciting a child for immoral purposes.
- Involvement in child sexually abusive activity or material.
- A third or subsequent violation of any combination of engaging in obscene or indecent conduct in public, indecent exposure, or a local ordinance substantially corresponding to either offense.
- First, second, third, or fourth degree Criminal Sexual Conduct (CSC).
- Assault with intent to commit CSC.
- If the victim is less than 18 years of age, the crime of gross indecency (except for a juvenile disposition or adjudication), kidnapping, sodomy, or soliciting another for prostitution.
- Leading, enticing, or carrying away a child less than 14 years of age.
- Pandering.
- Any other violation of a state law or local ordinance constituting a sexual offense against an individual less than 18 years of age.
- An offense committed by a sexually delinquent person.
- An attempt or conspiracy to commit one of the offenses listed above.
- Any offense under the laws of the United States, any other state, or any other country or tribal or military law, that is substantially similar to a listed offense.

The law also requires an employee of the district/school to self-report to the employer when arraigned/charged with certain identified crimes within three business days of the offense--we ask volunteers to do the same.

If you have further questions or concerns, please call 248.537.6035.

Thank you.

*Avondale Administrative Offices • 2940 Waukegan Street • Auburn Hills, Michigan 48326-3264  
Phone 248-537-6037 • Fax 248-537-6073*



# AVONDALE SCHOOL DISTRICT VOLUNTEER REGISTRATION

One form per person

I am requesting to volunteer as (*example: teacher assistant, chaperone, coach, observer*) \_\_\_\_\_

Date(s) when volunteering \_\_\_\_\_ Reason (Field Trip, Classroom, Sport) \_\_\_\_\_

**Full Name Printed:** \_\_\_\_\_  
First Last Maiden

**Race:** White \_\_\_ Black \_\_\_ Asian/Pacific Islander \_\_\_ American Indian or Alaskan Native \_\_\_ Unknown/Other \_\_\_

**Gender:** Male \_\_\_ Female \_\_\_ **DOB:** \_\_\_\_\_

**Home Phone:** \_\_\_\_\_ **Cell Phone:** \_\_\_\_\_

**List all of your children who are enrolled in Avondale Schools where you will volunteer or chaperone; one form per person.**

|                |                         |             |
|----------------|-------------------------|-------------|
| Student's Name | Teacher/School Building | Grade/Class |
|                |                         |             |
| Student's Name | Teacher/School Building | Grade/Class |
|                |                         |             |
| Student's Name | Teacher/School Building | Grade/Class |
|                |                         |             |

Any individual who volunteers to work in the schools or on any school sponsored activity shall submit to a criminal history records check, prior to being allowed to participate in any activity or program. Any volunteer who works with or has access to students shall submit to a criminal history records check, prior to being allowed to participate in any activity or program. Any applicant declining to complete a "Volunteer Background Check" acknowledgment form will not be considered.

**Criminal History Record Check:** Pursuant to 1993 Public Act 68 and Public Act 83 of 1995, I represent that (check one)

- I have not been convicted, or pled guilty or nolo contendere (no contest) to **ANY MISDEMEANOR OR FELONY CRIME.**
- I have been convicted of or pled guilty or nolo contendere (no contest) to the following crimes (use separate sheet to explain nature of conviction, date and court):

I understand and agree that pursuant to 1993 Public Act 68 and Public Act 83 of 1995:

- (1) the Board of Education must request a criminal history check on me from the Central Records Division of the Michigan Department of State Police and/or the Federal Bureau of Investigation (F.B.I.).
- (2) until the report is received and reviewed by the School, my status is regarded as conditional; and
- (3) if the report received from the Department of State Police or the F.B.I. is not the same as my representation(s) above respecting either the absence of any conviction(s) or any crimes of which I have been convicted, my service is voidable at the option of the School.

I authorize the Avondale School District to utilize this information for the sole purpose of obtaining a conviction-only history file search.

**Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

|   |                    |
|---|--------------------|
| Teacher/Administrator Approval/Verification |                    |
| Approved by _____                           | Teacher/Coach Name |
| Approved by _____                           | Principal/AD Name  |

## **Board Policy 3121 - CRIMINAL HISTORY RECORD CHECK**

Before the District hires any employee (full or part-time) or allows any individual under contract to continuously and regularly work in the schools, a criminal history records check shall be conducted in accordance with State law.

Any individual who volunteers to work in the schools or on any school sponsored activity shall submit to a criminal history records check, prior to being allowed to participate in any activity or program.

Any volunteer who works with or has access to students shall submit to a criminal history records check, prior to being allowed to participate in any activity or program.

Any person who volunteers to work with the District shall be screened through the Sex Offenders Registry list and the Internet Criminal History Access Tool criminal history records check, prior to being allowed to participate in any activity or program.

M.C.L.A. 380.1230 et. seq., 380.1535, 380.1535a, 380.1809, 28.722, Adopted 11/91  
Revised 1/23/06  
Revised 5/15/06

“School Safety” legislation (2005 PA 129-131 and 138) enacted into law *prohibits a school district from **employing**, in any capacity, a person convicted of a listed offense.* A “listed offense” is a crime that requires registration as a sex offender. “Listed offense” is defined in Section 2 of the Sex Offenders Registration Act. A *“listed offense” includes any of the following:*

- Accosting, enticing, or soliciting a child for immoral purposes.
- Involvement in child sexually abusive activity or material.
- A third or subsequent violation of any combination of engaging in obscene or indecent conduct in public, indecent exposure, or a local ordinance substantially corresponding to either offense.
- First, second, third, or fourth degree Criminal Sexual Conduct (CSC).
- Assault with intent to commit CSC.
- If the victim is less than 18 years of age, the crime of gross indecency (except for a juvenile disposition or adjudication), kidnapping, sodomy, or soliciting another for prostitution.
- Leading, enticing, or carrying away a child less than 14 years of age.
- Pandering.
- Any other violation of a state law or local ordinance constituting a sexual offense against an individual less than 18 years of age.
- An offense committed by a sexually delinquent person.
- An attempt or conspiracy to commit one of the offenses listed above.
- Any offense under the laws of the United States, any other state, or any other country or tribal or military law, that is substantially similar to a listed offense.

### **Crimes listed in MCL 380.1535a (1) and MCL 380.1539b**

Crimes listed in MCL 380.1535a (1) and MCL 380.1539b (1) *which require covered individuals to **report** to the schools when charged with*

1. Any felony.
2. Any of the following misdemeanors:
  - A. Criminal sexual conduct in the fourth degree or an attempt to commit criminal sexual conduct in the fourth degree;
  - B. Child abuse in the third or fourth degree or an attempt to commit child abuse in the third or fourth degree;
  - C. A misdemeanor involving cruelty, torture, or indecent exposure involving a child;
  - D. MCL 333.7410 Delivery or distribution of marijuana to minors or students near school property;
  - E. MCL 750.115 Breaking and entering, or entering without breaking, without permission;
  - F. MCL 750.141a Consumption or possession of alcohol or controlled substances by minors at social gatherings;
  - G. MCL 750.145a Accosting, enticing or soliciting child for immoral purposes;
  - H. MCL 750.359 Removal or damage to any property belonging to, connected with, or used in construction of vacant building or structure;
  - I. MCL 750.81 Assault and assault and battery including domestic assault;
  - J. MCL 750.81a Assault and infliction of serious injury;
  - K. MCL 750.145d Internet crime against a minor;
  - L. MCL 750.335a Indecent exposure;
  - M. MCL 436.1701 Prohibited sale of liquor to minors.
3. Any violation of a substantially similar law of another State, political subdivision of this State or another State, or the United States.